

MINUTES  
CLEMSON UNIVERSITY  
FACULTY SENATE MEETING  
April 11, 2017

1. Call to Order: The Faculty Senate Meeting was called to order at 2:31 p.m. by President Mary Beth Kurz. UPIC Intern, Wesley Hudson, introduced guests. New senators, delegates, and alternates introduced themselves.
2. Approval of Minutes: The Faculty Senate Meeting Minutes dated March 14, 2017 were approved as distributed.
3. "Free Speech": None.
4. Executive Vice President & Provost Robert H. Jones – He discussed the new power plant project. The decision was made by the university to give 75-million-dollar budget to support the project in order to stop black outs and other power issues across campus which would be provide electricity and heat. The project has about a 100x200 footprint. The project will help support the university's goal to reduce the university's carbon footprint. Duke Energy will take responsibility of the project in exchange that the university will purchase energy from the company for multiple years. The Provost stated that proper communication and transparency was not given campus and community wide so that everyone would be aware of the project.
5. Special Order of the Day:
  - a. Jason Osborne, Associate Provost and Dean of Graduate Studies- He discussed the distribution of the graduate program review. The review helps departments see what their students need, what practices are going well, and what practices that are in place that need to be improved. Dr. Osborne is hoping that the program review will be universal so that it will be minimal work on faculty members. Every eight years a department will fully look at each program that falls under it. The architecture program will be the pilot for this project. The process/review will last for one year. The Graduate School will be in charge of facilitating the review and disseminating the evaluation results. The program proposal has been brought through the different levels of command for approval. The Graduate School is also looking to improve GS2 forms.
6. Committee Reports:
  - a. Faculty Senate Standing Committees:
    - Finance – Committee Chair Jennifer Ogle reported that the committee is continuing to work on the enrollment management plan and distribution formulas. The committee is reaching out to Deans after receiving March allocation results. The committee had a follow up meeting about the Salary Equity Study. The study was done confidentially by an external law firm. From the meeting, Ogle is planning to follow up with these results, as well as, complete a Staff Equity Study.
    - Policy – Committee Chair Danny Weathers discussed the two pieces of New Business that will be brought later in the meeting. The committee will continue to discuss issues in Part VII. The Athletic Council has voted to restructure its membership lists. Lastly, the committee is working to ensure that College Bylaws are in alignment with the Faculty Manual and TPR guidelines.

Research – Vice President Amy Lawton-Rauh reported that the committee met with the Associate Deans of Research to discuss transparency with Academic Analytics. The committee is also working on Grant support services, and Small restricted receipts, and the Research Advisory Council.

Scholastic Policies- Committee Chair Holmevik reported that the committee is continuing to look into improving graduate students' quality of life specifically with grade forgiveness. The committee recommended not changing anything with that process and graduate student access to tutoring. The committee supported CUSG in bringing forth a resolution to allow students to miss class due to interviews. Dean Griffin started a task force to improve General Education. There was a three-hour retreat that discussed these issues. Going forward the committee is working on undergraduate student testing facilities and accommodations that are now taking place in Vickery Hall. Chair Holmevik also stated that the committee is looking into concerns about CU 1000 and the amount of students that are not passing the course.

Welfare – Committee Chair Katherine Weisensee received positive responses about the Faculty mentoring circles and its perpetuity. There will be a document on the HR website to view all benefits and summarizes those benefits. Josh Brown talked to the committee about the Spousal Hire program and the Employee Referral program.

b. ad hoc Faculty Senate Committees

Diversity and Inclusion, Chair Rhondra Thomas: None.

Status of Lecturers and Senior Lecturers, Co-Chairs Edward De Iulio and Shannon Robert: Committee Co-Chair Ed De Iulio reported that 106 out of 296 lecturers hold PhDs that are not eligible for university awards. These concerns and recommendations were given to the Research and Welfare committees.

Athletics and Academics Oversight, Chair Bob Brookover: The Athletic Council has changed structure. The committee will now ask colleges to have an election for the two reps that once sat on the committee. The winner will stay on the committee while the runner up will serve as an alternate.

c. University Commissions and Committees:

7. Unfinished Business:

a. There was a motion to table *Faculty Manual* Part VII Section 8 indefinitely.

8. New Business:

a. Changes to the Grievance Process (Part V of *Faculty Manual*)

Committee Co-Chair Danny Weathers presented that the change is being made to ensure the process is in alignment with State HR. Grievance IIs will now be referred to as Formal Complaints which is why there will need to be two different sections. The Grievance Board was heavily involved in approving this information before being brought to the Senate.

There was a motion to approve. There was discussion. The motion passes.

b. Academic Administrators

Committee Co-Chair presented this piece of policy to the Senate. There was some ambiguity about if academic administrators needed to be regular faculty which led to discussion on the subject matter.

There a motion to accept the changes. There was discussion. The piece of legislation passes.

9. Old President's Report:

"In my nomination materials in Spring 2015, I wrote the following:

"I will focus on **shared governance** as an ideal. In truth, I am not really sure what that means to me, but I think that it means in part that I will try to navigate the spaces that cause tension between faculty and administration to the benefit of the University. Tension is not inherently bad, and some tension serves the institution well. Understanding that many players have different interpretations of what serves the institution helps to navigate those issues."

Today, I reflect back on the last two years and I think I better understand what shared governance means. It means that different parties have different responsibilities and rights related to decision-making at Clemson. It seems to me that most of the difficulties I have seen have involved a lack of understanding the relative amount of responsibilities and rights any particular party has in the decision at hand.

In the last year, I believe the Faculty Senate has been working very well with various groups on campus, such as department chairs through the Organization of Academic Department Chairs, with the administration through Provost Jones and numerous other administrators (I hate to list them all because will miss some, there are so many that have worked with us), with current and emeritus faculty. I hope that spirit of collaboration continues, and I hope that the newly approved Committee on Committee and Shared Governance website (to be launched before August 1, 2017), has a lasting impact on institutionalizing the gains we've made.

I would like to tell the new senators, as I am sure they will hear in the Orientation in May, that the University makes decisions over a very long time frame, so it behooves you (and us all) to pay attention to various items, and consider how they impact the university and the larger community in which we operate – and maybe not for several years. To the out-going senators, I'd like to encourage you to stay engaged, because you probably know a lot more about how the university works than your colleagues, and your ability to illuminate your colleagues will help.

I am sure that the Senate will continue to improve our university, and I look forward to seeing this under Amy's, Jan's and Jennifer's leadership.

Thank you for supporting me in the last year.

A video made by Clemson Broadcast Services was made to honor and highlight the term of 2016-2017 Faculty Senate President Mary Beth Kurz.

10. Recognition and Awards

- a. 2017 Alan Schaffer Award- Outgoing President Mary Beth Kurz read the description of the Alan Schaffer Faculty Senate Service Award and then presented the award to Past Faculty Senate President and President of the Emeritus College, Daniel Warner.
- b. Retiring Faculty Senators-Outgoing President Mary Beth Kurz presented certificates to all retiring senators that were present at the meeting.
- c. Vice President/ President-Elect Amy Lawton-Rauh thanked Outgoing President Mary Beth Kurz for her service and presented her with a certificate, a bobblehead, and a framed "Lead" word art.
- d. Outgoing President Mary Beth Kurz passed the gavel to Incoming President Amy Lawton-Rauh.

e. 2017-2018 President Amy Lawton-Rauh introduces herself and Senate officers Jan Holmevik (Vice President/President-Elect) and Jennifer Ogle (Secretary).

11. New President's Report:  
"Dear Faculty Senators,

I am humbled and honored to serve as Faculty Senate President for the 2017-18 term. I will do my best to help us ALL work together to represent, communicate, and serve in shared governance at Clemson University.

As Faculty Senators and Delegates, we work together to address concerns regarding procedures, policies, representation and inclusiveness, morale, resources, and communication. We find ways to turn these concerns into action items that sometimes have short fuses, and honestly most times take time to resolve or move forward towards resolution with careful attention to detail as we hold the responsibility of shaping precedent and are caretakers of future interpretations and intentions.

Many times the best action items are to establish communication networks with administration, staff, Executive Leadership, and other academic freedom and scientific representatives...including Sikes Hall, the Board of Trustees, the American Association of University Professors (AAUP), and the local and state communities.

Sometimes, we provide representation, and speak up as compliance tools and policies emerge. In these cases, we provide citations and information to clarify and justify how support of specific (and sometimes challenging) aspects of faculty, staff and student life accelerates research and scholarly excellence, productivity, and contributions to the community and ultimately society.

Other times, we initiate and write or facilitate our non-senate colleagues in drafting informed documents such as Open Forums, which surprisingly has been underutilized lately (let's encourage this as a voice).

Shared governance is the hallmark of a confident, nimble, forward-thinking and reflective institution.

Shared governance is also the mechanism we can use to ensure that all facets of University excellence thrive, and it helps us strive to highest achievement in our lecture halls, in our studios, labs, benches, and information centers, fields, centers and offices... locally, across the state, nationally and internationally.

Shared governance is also a responsibility that we all share across this campus... and it is imperative that we as Faculty Senate represent, serve, and empower thoughtful (sometimes tough) conversations connecting shared problem solving strategies across visions in research, teaching, service and scholarly pursuits.

Our role includes protecting the fundamentals of these visions, and this is precisely why open, transparent communication that breaks issues down into essential elements helps us to nimbly facilitate a vibrant, inclusive, world-class institution of higher learning and scholarship.

With your support and as a team, let's do our best to serve our colleagues, our units, and Clemson University as inclusive representatives while we empower everyone on campus to participate in shared governance in all of its forms and forums.

Thank you for your commitment to serve and let's get going...!"

12. Announcements:  
a. Fall 2016 & Spring 2017 Senate and EAC Meeting Schedule

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
<b>Senate</b>	16*	13	11	10*	13	10	14	14	11	9	13	None
<b>EAC</b>	2* & 30	27	25	15*	None	3* & 31	28	28	25	30	27	None





MINUTES  
FACULTY SENATE MEETING  
May 9, 2017

1. Call to Order: The Faculty Senate Meeting was called to order at 2:37 p.m. by President Amy Lawton-Rauh. Guests introduced themselves at the meeting.
2. Approval of Minutes: The Faculty Senate meeting minutes dated April 11, 2017 were approved as distributed.
3. "Free Speech": None
4. Special Order of the Day: None
5. Provost Robert H. Jones wanted to talk about two main points. The first is discussing Shared Governance. He discussed the importance of having the Faculty Manual be easily understood by all members of the faculty. He was pleased to hear the annual reports from last year's term committees discussing Shared Governance. He also discussed the importance of meeting with Senate leadership and continuing the growth of the relationship. Provost Jones also discussed the College of Science receiving adequate funding and finally receiving a financial model to sustain the college. The university has done complete analyses of each college's budget to ensure that the college is receiving the funding that it needs. Strategic planning prioritization is to solidify the university as a Top 20 university and improving the university as a research institution simultaneously.
6. Committee Reports:
  - a. Faculty Senate Standing Committees
    - Finance – Immediate Past Committee Chair Jennifer Ogle talked about how the committee is working on bettering the finance model in each college. The committee will continue to meet with deans of colleges to help with this effort.
    - Policy – Committee Chair Danny Weathers discussed that the committee will address recommendations from the Status of Lecturers and Senior Lecturers *ad hoc* committee including voting rights for lecturers in the Senate, integrating the AAOC to the Faculty Manual, and editing the Grievance Process and Shared Governance in the Faculty Manual.
    - Scholastic Policies – Immediate Past Committee Chair Jan Holmevik reported that the committee developed a good relationship with Dean Griffin and the office of Undergraduate Studies. The committee is hoping to carry out the recommendations of the two ad hoc committees (Diversity & Inclusion and Status of Lectures and Senior Lecturers)
    - Research – Committee Chair Joshua Summers discussed that research is embedded in the Strategic Plan. The committee plans to work with different administrators to improve the research atmosphere at the university.
    - Welfare – Committee Chair John Whitcomb reported that committee is working on Faculty mentoring including the emeritus college and healthcare benefits. The committee's first meeting will be to meet with Human Resources upon returning in August. The committee also reviewed all of the items that were worked on last year. The committee hopes to hone in on a few bigger projects

instead of many smaller projects. The committee plans to get newer faculty and retired faculty engaged.

ad hoc Faculty Senate Committees

a. Athletic and Academic Oversight Committee- Chair Bob Brookover gave an overview of what the committee's purpose is to the body. He shared that if anyone has concerns he would be happy to work on those items.

University Commissions and Committees

a. Women's Commission- Secretary Ogle reported that she is no longer the chair of the commission. Her successor is Tina White, past Staff Senate president. There are four open positions on the commission. If anyone would like to join or has nominations she would like for you to email her (ogle@clermson.edu).

Faculty Representative to the Board of Trustees- Dr. Thompson Mefford plans to give more information than what is disseminated from the Board through email. The Educational Policy Committee introduced new educational programs. Past president Mary Beth Kurz presented at the Research and Economic Development meeting. Dr. Mefford gave a report about the need for more Faculty hires and the changes to Appendix B.

7. Unfinished Business: None

8. New Business:  
a. Part V Section H

There was a motion to review the piece of policy. There was no discussion. The change passes.

b. Part VII Section B2C

There was a motion to review the piece of policy. There was discussion. The change passes.

c. Part VII Section B3

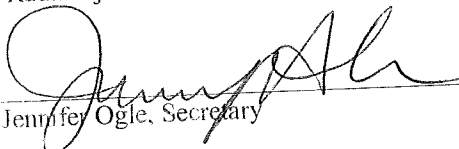
There was a motion to review the piece of policy. There was no discussion. The change passes.

9. President's Report: President Lawton-Rauh reported that new Faculty Manual Consultant is Immediate Past President Mary Beth Kurz. She emphasized the role of lead senators and the bond of each college.

10. Announcements:

- a. HR Faculty Employee Appreciation Lunch
- b. May EAC Meeting
- c. June Faculty Senate Meeting

11. Adjournment: President Lawton-Rauh adjourned the meeting at 3:44 p.m.

  
Jennifer Ogle, Secretary

*Destinee S. Wilson*

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Destinee Wilson, Program Coordinator

MINUTES  
CLEMSON UNIVERSITY  
FACULTY SENATE MEETING  
June 13, 2017

1. Call to Order: The Faculty Senate Meeting was called to order at 2:34 p.m. by President Amy Lawton-Rauh. UPIC Intern, Wesley Hudson, introduced guests.
2. Approval of Minutes: The Faculty Senate Meeting Minutes dated May 9, 2017 were approved as distributed.
3. "Free Speech": None
4. Executive Vice President & Provost Robert H. Jones gave a presentation on the Clemson Forward Implementation Update. The plan has a 10-year aspirational stretch. The areas that the plan focuses on are Research, Engagement/Academic Core, and Living. He went through the four phases that the plan will cover. The university is having to cover the cost of programs that are not fully funded by the government. The university is having to add the College of Science to its financial investment model. He presented that over the next ten years, new facilities will be added to the university. The accelerated investments brought by the deans will go toward research and diversity initiatives. Additional Acceleration Initiatives will be added to the university which do not need funding. Coming in the future, the university will implement the strategic enrollment plan, align faculty size with enrollment, solidify innovation campuses, launch graduate education external reviews, and start the next phase of Academic Facilities Construction.
5. Special Order of the Day: None  
**There was a motion to move New Business ahead of committee reports.**
6. New Business:
  - a. Part V  
Policy Chair Danny Weathers motioned to accept the changes to Part V. He then turned over the floor to Faculty Manual Consultant, Mary Beth Kurz.
    1. Every petition dealing with termination has to go through a grievance hearing.
    2. The policy had to clearly state if the Provost or Grievance Board will hear the petition. The choice was to have the Grievance Board hear the hearing.
    3. The phrase "FTE" was added to Chapter 1 Section A1.

There was discussion about the "FTE" section versus including TLP in the section.
  - b. Part VII Section D3  

There was a motion to accept this piece of policy by Chair Danny Weathers. The motion passes and the changes will be made.

7. Committee Reports:

a. Faculty Senate Standing Committees:

Finance – Interim Chair Jennifer Ogle will step in to meet with the Finance committee.

Policy – Committee Chair Danny Weathers reported that the committee will address the findings from the Status of Lectures and Senior Lecturers committee, voting rights of lectures and senior lecturers, defining retirement, and evaluating extension faculty. The committee has a substantial list of topics that it plans to handle during this term.

A question was raised about Senate participation particularly with Professors of practice.

Research – Committee Chair Joshua Summers reported that he will be scheduling meetings with different people across the university to discuss different aspects of research culture. The committee has not met this month due to summer break.

Scholastic Policies – Committee Chair Cassie Quigley reported that the committee has scheduled meetings.

Welfare – Committee Chair John Whitcomb reported that the first item on the agenda for the committee will be to meet with Human Resources.

b. ad hoc Faculty Senate Committees

- i. Athletic and Academic Oversight, Chair Bob Brookover reported that the committee will see how this committee will work in Senate and if its perpetuity is needed.

c. University Commissions and Committees:

- i. Women's Commissions- Nominations will be accepted through the end of June. Submit nominations to senate@clemson.edu

d. Special Reports

- i. Faculty Representative to the Board of Trustees- Dr. O. Thompson Mefford reported that the next BOT meeting will be the 3<sup>rd</sup> week in July.

8. Unfinished Business: None

9. President's Report:

- a. Shared Governance: Open Forum, and Free Speech
- b. Lead Senator Meeting- June 27, 2017 2:30PM Brown Room

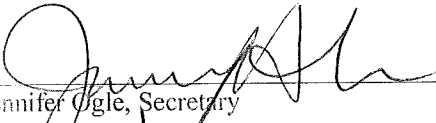
10. Announcements:

- a. No July EAC or Full Senate Meeting

**b. Fall 2017 & Spring 2018 Senate and EAC Meeting Schedule**

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
<b>Senate</b>	15	12	10	14	12	9	13	13	10	8	12	None
<b>EAC</b>	8&29	26	24	28	None	4&30	27	27	24	29	26	None

11. Adjournment: President Amy Lawton-Rauh adjourned the meeting at 3:29 p.m.

  
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Jennifer Ogle, Secretary  
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Destinee Wilson, Program Coordinator

MINUTES  
CLEMSON UNIVERSITY  
FACULTY SENATE MEETING  
August 15, 2017

1. Call to Order: The Faculty Senate Meeting was called to order at 2:31 p.m. by President Amy Lawton-Raul. UPIC Intern, C. Aaron Sullivan, introduced guests. New senators, delegates, and alternates introduced themselves.

2. Approval of Minutes: The Faculty Senate Meeting Minutes dated June 13, 2017 were approved as distributed.

3. "Free Speech": None

4. Executive Vice President & Provost Robert H. Jones –

Provost Jones started off his presentation with reminding the body to speak with the leadership of Faculty Senate about any issues they may be facing so that they can bring this information to him. He wants to be sure that collaboration is happening throughout all levels of the university and that everyone is following in accordance to the *Faculty Manual*. He also discussed how university events are being moved around in order to accommodate the university schedule as a whole. Specifically, his office has worked to remove all Faculty and student awards out of commencement, except Class of '39 Award for Excellence, in order to cut down the time that parents, graduates, and faculty have to stay at the ceremony. They would like to have a more intimate ceremony for these types of awards. Another entity that is being consolidated by the university is the University Convocation that happens each August. The entire university (administrators, faculty, staff, and students) will all have University Convocation together in Littlejohn Coliseum. Jay Allison, author of *This I Believe*, will be the Convocation speaker.

Provost Jones mentioned that the university has now done two of years of budgeting for the Clemson Forward Strategic Budgeting process. The first year was dedicated to how to take new revenues to troubleshoot problems and clean up college reorganization budgets. This year, the university can get ahead of the game about budgets and investments. Vice Provost Granberg is going around showing these budgetary numbers to deans and colleges. He invited the Faculty Senate Finance committee to set up a meeting with he and Vice Provost Granberg to discuss the budget structure from the past and the future.

Provost Jones also shared information the difficulties that the university is finding with hiring academic leaders externally. He reported that the College of Science has now hired a new dean of the college. This happened during the same time that the university was looking for two department chairs (Physics/Astronomy, Chemistry) in the college. The university wants all these searches to be done externally to get a fresh perspective.

1. Invited Faculty Members to talk to leadership who talk to him

2. Consolidation of Commencement

3. Combining Convocation

4. 2 years of budgeting Clemson Forward Plan; VP Granberg is going around showing budgets and the process to all of the colleges; Invites the finance committee to come talk about it

5. Giving more money towards class sizes larger than 20

6. Data from College of Science shows that the larger class sizes are scarce

5. Special Order of the Day:
  - a. None



6. Committee Reports:

a. Faculty Senate Standing Committees:

Finance – Committee Chair Jennifer Ogle

The committee is looking into the inefficiency in college structures that could be improved upon to save the university money. The committee will also be following up with Provost Jones to discuss funding allocations across colleges.

Policy – Committee Chair Danny Weathers

The committee is working on looking through and fixing any inconsistencies found in the *Faculty Manual*.

Research – Committee Chair Joshua Summers

The committee is working on collecting benchmark data on research faculty status from peer research schools. The committee has also scheduled its first meeting with VPR that will take place on September 18.

Scholastic Policies – Committee Chair Cassie Quigley

The committee is working on different topics across the university including textbook costs, the Higher Education Opportunity Act, the limit on Summer Credit Hours, academic integrity in online courses, and academic dishonesty.

Welfare – Committee Chair John Whitcomb

The committee is mainly focusing on the Daycare center because it is hearing continuous concerns from faculty members and the Board of Trustees about the progress of the project.

b. ad hoc Faculty Senate Committees

Athletics and Academics Oversight, Chair Bob Brookover: None

c. University Commissions and Committees:

Women's Commission has an ad hoc committee pertaining to childcare and the daycare.

d. Faculty Representatives to the Board of Trustees

Faculty Representative Thompson Mefford reported that there was a Board of Trustees meeting that took place July 13<sup>th</sup>. Some topics that were discussed at this meeting were childcare, performance based program from the Compensation committee, and tuition costs.

7. Unfinished Business: None

8. New Business: None

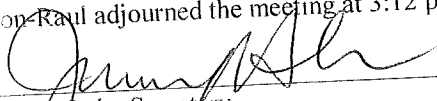
9. President's Report:

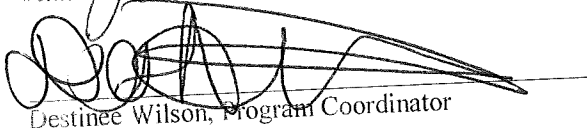
a. EAC discussing the role of lead senators

b. Shared Governance Website

c. Charlottesville, VA and how the faculty and university will deal with addressing the events; Open Forum letter was written

10. Announcements:  
a. General Faculty Meeting Location: Littlejohn Coliseum Time: 8:30AM August 21, 2017  
b. University Convocation Location: Littlejohn Coliseum Time: 10AM August 21, 2017
11. Adjournment: President Amy Lawton-Raul adjourned the meeting at 3:12 p.m.

  
Jennifer Ogle, Secretary

  
Destinee Wilson, Program Coordinator

Guests: Provost Robert H. Jones; Ombudsman for Faculty & Students, Gordon Halfacre; *Faculty Manual* Editorial Consultant, Mary Beth Kurz; Faculty Representative to the Board of Trustees, O. Thompson Mefford; Past Faculty Senate President, Antonis Katsiyannis; Faculty Senate Program Director, William Everroad; Faculty Senate Program Coordinator, Destinee Wilson; Faculty Senate UPIC Intern, C. Aaron Sullivan; Staff Development, Donna Bowen

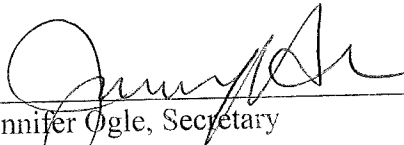
Alternates Present: Meredith Futral (Libraries), Dani Herro (Education), Nathan Long (AFLS), Juan Carlos Melgar (AFLS)

Absent Senators: Kristine Vernon (AFLS), Peter Laurence (AAH), Hugh Spitler (BSHS), Charles Weiss (Business), Mikel Cole (Education), Pamela Dunston (Education), Joshua Summers (ECAS), Scott Husson (ECAS), Matthew Macauley (Science)

Absent Delegates: Caitlin Baker (BSHS), Olt Geiculescu (Science), Mike Godfrey (Education), Allison Hinds (AAH, Leave), Eric Lapin (AAH), Ryan Toole (Business)

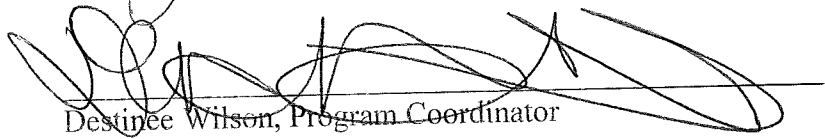
MINUTES  
FACULTY SENATE MEETING  
September 12, 2017

There was no meeting on September 12, 2017 due to Hurricane Irma and the university closing.



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Jennifer Ogle, Secretary



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Destinee Wilson, Program Coordinator

MINUTES  
CLEMSON UNIVERSITY  
FACULTY SENATE MEETING  
October 10, 2017

1. Call to Order: The Faculty Senate Meeting was called to order at 2:31 p.m. by President Amy Lawton-Raul. UPIC Intern, C. Aaron Sullivan, introduced guests.
2. Approval of Minutes: The Faculty Senate Meeting Minutes dated August 15, 2017 were approved as distributed. There were no minutes for September 12 because the meeting was cancelled due to Hurricane Irma.
3. "Free Speech": None.
4. Executive Vice President & Provost Robert H. Jones reported that bonuses have been approved.
5. Special Order of the Day:
  - a. "University Relations Communication Support Available to Faculty"-Mark Land, Vice President of University Relations

Trustee House, Littlejohn House, and the Clemson Broadcast in the Madren Center is where University Relations is housed. University Relations is in charge of strategic communications across the university, marketing, branding, Presidential communications, and internal communications. The group is looking to expand their marketing process by retaining faculty and keeping them engaged. The vision of the department is to protect and enhance the Clemson University brand by effectively and thoughtfully sharing information. The mission of the department is to be committed to being a value-added university resource that provides strategic solutions and results-oriented ideas that tell the Clemson story in creative, engaging, and innovative ways in support of the University's goals and consistent with its core values. The goals of the group is to support Clemson's 'Top 20' vision by enhancing academic reputation nationally, align with Clemson Forward, protect and strengthen the Clemson brand, and strengthen University Relations role as a university-wide communications/marketing resource. VP Land wants to make sure that the department is showing tangible progress to the university on the state-level and on a national-level. University Relations also works to navigate media relations crises. Vice President Land asks that faculty come to speak with his department before speaking to media outlets.

6. Committee Reports:
  - a. Faculty Senate Standing Committees:

Finance -- Committee Chair Jennifer Ogle reported that the committee met with Director of Academic Budgeting dealing with budgetary changes across the university. They were told that the big gaps in the foundation accounts across the university have been filled. Each college is given its own particular budget specific to best fit each college. The committee also met with VPR Karanfil. This was a joint meeting with the Research Committee. The important thing that was brought up in this meeting was incentive returns which will decrease from 40% to 30% over the next two years. The university will also be looking into the energy and sustainability plan review. Other topics the committee will be working on are lab fee distribution, new program decisions, retirement benefits, parking and fees, Aramark contract escalation, and inefficient practices (FAS, SDS, etc).

Policy – Committee Chair Danny Weathers reported that the committee has been discussing the changes to Appendix A (Faculty Representative to the Board of Trustees). A proposal was brought up to consider to develop Department and College Assessment Committees. The committee also discussed the rules/guidelines that need to be put in place for Early Tenure/Promotion. Lastly, the committee is discussed where the process ends in dealing with the non-reappointment of Lecturers/ Senior Lecturers.

Research – Committee Chair Joshua Summers reported that the committee reviewed data from benchmark school regarding their “research faculty: status and presented these results to the Policy committee. The committee also met with the Vice President for Research to discuss changes in research policies, finances, and the vision.

Scholastic Policies – Committee Chair Cassie Quigley reported that there were issues with CU 1000 and the passage rates due possibly to Blackboard. Canvas was implemented in the Spring which allowed around an 80% passage rate for transfer students. Two modules were removed from course. There is still a face to face module including in the course. The committee is also sitting on the Academic Integrity policy which right now not in compliance with university standards. The committee will be meeting with the office of Global Engagement (Sharon Nagy and June Pilcher) to discuss proposals and feedback of the academic curriculum of these Study Abroad programs. One of the suggestions that the committee had is to bring these proposals through Curriculum committees.

Senator Cole reported that the committee is working to give students other options when it comes to buying textbooks besides purchasing them from Barnes and Noble.

Welfare – Committee Chair John Whitcomb reported that the committee is still working on the Day Care Center, Third Rank lecturer positions, and mentoring. Joint Bond Review Committee has approved the Phase One of the Day Care Center was approved today. The mentoring circles will allow faculty to submit applications in Research, Faculty Welfare, and Graduate Education in Teaching. Tiger Advance will be funding most of this project. Applicants will be able to choose a primary and secondary focus which will roll out in the spring and fully in August 2018.

b. ad hoc Faculty Senate Committees

Athletics and Academic Oversight- Chair Bob Brookover reported that the council is discussing transfer students and their records from other colleges and their high schools to grant their college aid. Athletics is out of Memory and is not in the West End of the football facility. Graduation success rate 31% 12 students that participated in the National Championship already had their degree. 3300 community service hours

c. University Commissions and Committees:

Committee on Committees- Faculty Manual Editorial Consultant Mary Beth Kurz reported that approved two Interdisciplinary Curriculum committee that are now located on the Shared Governance website. The next meeting will take place on October 18, 2017 at 9AM where the committee will discuss three committees. Some issues that getting these committees approved are putting non-regular faculty on these committees.

d. Special Reports:

Faculty Representative to the Board of Trustees reported that a lot of things have been going on with the Board. One of these things is the approval of the new Master of Arts in Teaching program, approval of Clemson Composites Center and CUICAR facilities, approval of

programmatic pricing, the approval of raise for the university president, and the passing of Phase One for the Day Care Center.

7. Unfinished Business:

a. None

8. New Business:

a. Chapter VII Section F5ell (2017-1)

**Rationale for Change:**

*The by-laws of the graduate curriculum committee, as provided in the Graduate School Policy and Procedures Handbook, indicate that this committee includes, as non-voting members, one graduate student appointed by the graduate student body president, the registrar, and other members of the graduate school as needed. Though these members have been participating in the graduate curriculum committee, they are not specified in the Faculty Manual. The proposed change serves to make the Faculty Manual consistent with the graduate curriculum committee by-laws and practice.*

This piece of policy was brought to the floor by Policy Chair Danny Weathers. This piece of policy was called to a vote and was approved

b. University Faculty Committee Representation Voting

c. Class of '39 Award for Excellence Review Committee Voting

9. President's Report:

President Lawton-Rauh shared with the Senate the overview of her report to the Board of Trustees. Her reported discussed "Healthy Shared Governance across and within university units engages Faculty (Staff and Students) as knowledge-workers, connecting local and global perspectives. It is important that faculty are at the table including free speech, resolutions, and academic freedom.

The November full Senate meeting will have two Special Order presentations- Chief of Police Brothers and Director of University Planning and Design van der May. The next EAC meeting (October 24<sup>th</sup>) will continue discussing the Lead Senator project and reviewing where committees are with action items from the *ad hoc* Diversity and Inclusion committee.

Class of '39 Award nominations are due next Tuesday, October 17, 2017. This award is the highest achievement of service to student body, university, community, state or nation. It is given to a Faculty member who has had outstanding contributions for a 5-year period. The Thomas Green Clemson Award is an award given to a person who has the sustained commitment to Academic Life through the Provost's office. The deadline for the award is November 9<sup>th</sup>

10. Announcements:


a. Nominations for the Class of '39 Award for Faculty Excellence are due this month.

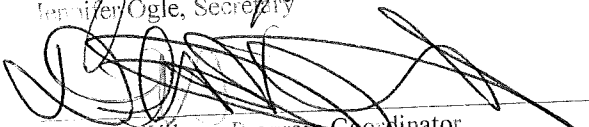
b. October EAC Meeting October 24, 2017 2:30PM BRC G100

c. November Full Senate Meeting November 14, 2017 2:30PM ASC Room 118

d. Thomas Green Clemson Award

11. Adjournment: President Amy Lawton-Rauh adjourned the meeting at 4:09 p.m.

  
Jennifer Ogle, Secretary

  
Deatrice Wilson, Program Coordinator

Guests: Executive Vice President and Provost, Robert H. Jones; Staff Senate President, Leigh Dodson; Internal Director of Communications, Jackie Todd; *Faculty Manual* Editorial Consultant, Mary Beth Kurz; Faculty Representative to the Board of Trustees, Thompson Mefford; Past President, Antonis Katsiyannis; Associate Provost for Faculty Affairs, Ellen Granberg; Interim Dean of Libraries, Joyce Garnett; Vice President of University Relations, Mark Land; Associate Dean of Undergraduate Studies, Bridget Trodgen

Alternates Present: Abel Bartley (AAH), Nathan Long (AFLS)

Absent Senators: Dave Willis (AFLS), Peter Laurence (AAH), Mark Schlautman (ECAS), Ron Falta (ECAS), Andrew Wesolek (Libraries)

Absent Delegates: Caitlin Baker (BSHS), Olt Guiculescu (Science), Mike Godfrey (Education), Allison Hinds (AAH-Leave), Elaine Hiott (Education), Ryan Toole (Business)

MINUTES  
CLEMSON UNIVERSITY  
FACULTY SENATE MEETING  
November 14, 2017

1. Call to Order: The Faculty Senate Meeting was called to order at 2:29 p.m. by President Amy Lawton-Raul. UPIC Intern, Aaron Sullivan, introduced guests. New senators, delegates, and alternates introduced themselves.
2. Approval of Minutes: The Faculty Senate Meeting Minutes dated October 10, 2017 were approved as distributed.
3. "Free Speech": "Clemson at a Cross-Roads-Our Energy Future"-Dr. Terry Walker

"Humans emit a catastrophic level of greenhouse gases disrupting the earth's energy balance. The cost to mitigate climate change amounts to trillions of dollars passed on to taxpayers, and our children and grandchildren. Recently, an estimated \$300B resulted from hurricane damage to Puerto Rico, Florida and Houston worsened by rising ocean temperatures [1]. In addition, ultrafine particle pollution from natural gas power plants causes significant health concerns [2].

Though we are the cause of this problem, we have a solution. Most new power generation comes from solar and wind energy. For instance, Duke Energy invests billions of dollars into solar/battery technology in FL and NC. Why not in SC? Duke Energy will work with us, but we must demand this from them. Our peer institutions have similar concerns by taking action.

- University of Virginia signed a 25-year agreement to install 32 MW solar power [3].
- Duke University rejected a similarly proposed CHP plant in favor of renewable energy options [4]

I need your help by considering the following actions:

Action item 1:

Clemson University uses about half of its energy in electricity. Heating and cooling with natural gas currently accounts for the other half. The solution should be implemented in 3 phases:

1st phase – Complete by 2020. Work with Duke Energy to install solar/battery systems to displace all electricity on campus – requiring several hundred acres of land. Clemson's 18,000 acres contain some land ideal for solar installation including building tops, parking lots and marginal forest land. We can work with the local towns for more land if needed.

2nd phase – Starting with Lee III and all new construction projects, require all buildings to be powered by solar. Convert our bus system to electric power and install more EV stations for new electric cars predicted to overtake the internal combustion car sales by 2038.

3rd phase – Begin renovations of older buildings away from old steam systems over the next decade. Start with converting Douthett Hills to geothermal heat pump systems. Dr. Raj Singh suggests financial benefits to Clemson University (CU) stating that the "CU energy bill is of the order of \$10,000,000 per year [5] paying about 5 cents per kWh to Duke Energy. Photovoltaics and batteries can provide all the energy needs. Tucson Electric Power has signed a power purchasing agreement for solar/battery storage for 20 years for less than 4.5 cents per kWh [6]. CU can save \$2 million per year."



Action item 2:

Develop new collaboration between the FS Finance and Facilities committee and the CU Sustainability Commission. This action presents opportunities for engagement through direct collaboration with facility decisions that addresses this most critical of our grand challenges.

Clemson at a cross-roads must act now. Our students and next generation depend on our leadership! Thanks for taking your time to consider these actions."

4. Executive Vice President & Provost Robert H. Jones –

The University is in agreement with Terry Walker's presentation. The university has done research about comparing different types of energy to find what best suits the campus. It was found that the usage of solar panels and other energy sources would be remarkably higher than other options. The university has decided to move forward with combined heat and power as it is already doing. It was suggested to create collaboration between the Sustainability committee and the Faculty Senate.

The next item is the first major gift called the Academic Cornerstone gift was given by Tom and Karen Chapman. They gave a four-million-dollar gift. They have also endowed a new professorship award and the Thomas F. Chapman Leadership Scholars Program advancement.

The last item is discussion about flyers on campus that include defamatory speech from organizations like the KKK. The administration does not stand beside these occurrences. How do we manage these things and keep them off campus while keeping in the spirit of inclusivity? The APLU just met to discuss this topic that had Academic Affairs, General Counsel, and Student Affairs members from different universities. One of the most powerful ways to create leverage against these groups is to create a Values Statement. It was encouraged that all faculty, staff, and students help in the creation of this statement. The current policy on these flyers is that every building has rules on what flyers can be posted on the interior and the Hendrix Student Center has responsibility for flyer postings on the exterior of buildings.

5. Special Order of the Day:

a. "Update on Long Range Framework Campus Plan", Gerald van der Mey

Gerald van der Mey-

"The campus is now pushing toward a Framework plan to discuss the route in which the university is going to take in decision making on the campus versus the actual next plan (5-10 years). There was a 40-member task force created to look over this plan. The campus is growing and will continue to grow. In the 5-10 years, there will be about five thousand more students on campus. If we get to that, there will be about a million square feet deficit on the campus. The challenge that is being faced is how to make the campus younger instead of getting older.

The campus vision is based on the mission of the university, the campus as a whole, and the people who will interact with this campus. The five integrated layers on campus are the landscape, land use, urban design, development, and mobility.

Pete Knudson-

"The last layer of the campus deals with mobility to discuss transportation around campus. This Framework plan will greatly affect campus' mobility. It is proposed to create roundabouts to eliminate congestion around Highway 93. It is also in the works to create a pedestrian priority zone. Pedestrians will be the main priority on the interior of campus to ensure safety."

b. Clemson University Chief of Police, Chief Jami Brothers

Chief Brothers has been at the university for close to six months and was formally working for Anderson County. The Board of Trustees sent out a challenge to go around to discuss emergency action plans for each building. The average attendance for these trainings has increased attendance. She also discussed the CU Safe Alerts and text messages that go around to each mobile device and emails. Trauma kits have been placed in the Hendrix Student Center and the Union which will be brought to all units around campus. Also, the unit is working to ensure that all classrooms have the ability to lock. She also discussed the number of officers that have to come in for football games that improve relations with nearby departments. She stressed the importance of safety for each person that comes on Clemson University's campus.

6. Committee Reports:

a. Faculty Senate Standing Committees:

Finance – Committee Chair Jennifer Ogle reported that there are eight foci around campus that each one of the committee members has taken part of. She reported that the committee met with University Finance and offered to show the materials from the meeting to anyone who is interested.

Policy – Committee Chair Danny Weathers reported that the committee is working on three focal points:

1. University Assessment Committee (is not functioning properly at this time)-The Committee is very large and not functional; How to get more faculty members engaged in this process
2. Early Tenure and Promotion- Should there be a policy in place to discuss if a faculty member decides to go up early for early tenure or promotion and how that process should be laid out?
3. Time Between Sabbaticals- Trying to understand issues for subsequent sabbaticals in the *Faculty Manual* after the first sabbatical has been taken

Research – Committee member reported that the Research Committee met with some pre (application for grants) and post (how to use the grant funding) committee award representatives from ESHS and PCAS. There is room for improvement for how faculty interface with pre and post awards. There is a feeling from the awards representatives that they are feeling underappreciated. The committee is working to improve the relations between these staff members and the college.

Scholarship Policy – Committee Chair Cassie Quigley reported that the committee is working about Study Abroad proposals which was forwarded to Sharon Nagy. They are worried about the time component in approving the proposals. Hopefully they will be able to forward this policy to Chair Danny Weathers not the policy committee. The committee is also working on the Academic Policy changes. The policy is being reviewed for the first after 14 years by a committee that includes faculty, staff, and students. There has now been an appeals section included that has been approved by General Counsel which will get forwarded Academic Council.

Welfare – Committee Chair John Whitcomb reported that the committee had a conversation last

week about the 1. Role of the Ombudsman, 2. Third Lecturer Rank, and 3. Gender Identification and Expression. There have been new members added to the committee, so the committee is working to get them caught up on the tasks of the committee.

b. ad hoc Faculty Senate Committees

Athletics and Academics Overnight, Chair Bob Brookover

No report given

c. University Commissions and Committees:

a. Committee on Committees-

Chair Mary Beth Kutz reported that the committee met on October 18<sup>th</sup>. Three interdisciplinary committees were approved at this meeting. The next meeting will be on November 20<sup>th</sup>.

b. LGBTQ Commission meets on the 3<sup>rd</sup> Friday of each month. If you have any questions or concerns, contact the Faculty Senate Representative, Ufuk Eray. The chair of the commission, Josh Morgan was present at the meeting.

d. Special Reports

a. Faculty Representative to the Board of Trustees: O. Thompson Mefford

The report was not given since the last time he reported. For more information, Faculty Rep. Mefford asks that everyone refers to his submitted report.

7. Unfinished Business

a. None

8. New Business

a. Chapter V Section D (change 2017-2)

*Rationale for Change:*

*The proposed changes serve to (a) clarify the role of the Faculty Representative to the Board of Trustees, (b) revise the selection process, (c) clarify serving consecutive terms, and (d) clean the grammar.*

The piece was passed by the Senate.

The piece was then approved for immediate conclusion.

b. Appendix A: Faculty Representative to the Board of Trustees

*Rationale for Change:*

*The proposed changes serve to (a) clarify the role of the Faculty Representative to the Board of Trustees, (b) revise the selection process, (c) clarify serving consecutive terms, and (d) clean the grammar.*

The piece was passed by the Senate.

The piece was then approved for immediate conclusion.


c. 2017 Open Call for Assistant Excellence Selection


d. Associate Provost for Faculty Affairs Selection Committee Ballot

9. President's Report:

- a. November BAC Meeting  
November 28, 2017 1:30PM Biosciences Research Complex Room G100
- b. December Full Senate Meeting  
December 12, 2017 2:30PM  
Academic Success Center
- c. Class of '39 Award Ceremony and Reception  
January 9, 2017 4:30PM Carillon Gardens

11. Adjournment: President Amy Lawton-Raul adjourned the meeting at 4:15 p.m.

  
Jennifer Ogle, Secretary

  
Kristine Wilson, Program Coordinator

**Guests:** Thompson McElbra, Faculty Senate Representative to the Board of Trustees; Leland Dunwoody, Undergraduate Senate President; Barry Anderson, University Planning and Design; Gerald van der Mey, University Planning and Design; Pete Kaudson, University Planning and Design; Caye Drapcho, Associate Professor; Dan Warner, Former Faculty Senate President; Gordon Halfacre, Ombudsman for Faculty and Students; Chief Jami Brothers, Clemson University Police Department; Kelly Flinn, The Sustainable Agriculture Program; John Griffin, Dean of Undergraduate Studies; Mary Beth Kurz, Faculty Senate Immediate Past President and *Faculty Member* Editorial Consultant; Provost Robert H. Jones; Aaron Sullivan, UPIC Intern; Wesley Hudson, UPIC Intern; Deshae Wilson, Faculty Senate Program Coordinator; William Everroad, Faculty Senate Program Director

**Alternates Present:** Meredith Futra (Libraries), Sue Limber (BSHS), Nathan Long (AFLS)

**Absent Senators:** Paula Agudelo (AFLS), Peter Laurence (AAH), Raquel Anido (AAH), Joe Mai (AAH), Alan Grubb (AAH), Joe Anzani (BSHS), Heidi Z. Brown (BSHS), Mika Cole (Education), Joshua Summers (ECAS), Peter van den Hurk (Science), Kimberly Paul (Science)

**Absent Delegates:** Griffin Butler (BSHS), Ed DeJulio (Business), Olt Guiculescu (Science), Mike Godfrey (Education), Allison Hilda, Leave AAH, Elaine Hiott (Education), Eric Lapin (AAH), Jonathan Maier (ECAS), Krista Rudolph (Science), Todd Schwaishagen (ECAS).

MINUTES  
CLEMSON UNIVERSITY  
FACULTY SENATE MEETING  
December 12, 2017

1. Call to Order: The Faculty Senate Meeting was called to order at 2:36 p.m. by President Amy Lawton-Rauh. UPIC Intern, Aaron Sullivan, introduced guests.
2. Approval of Minutes: The Faculty Senate Meeting Minutes dated November 14, 2017 were approved as distributed.
3. "Free Speech": None
4. 15<sup>th</sup> President of Clemson University, James P. Clements-

President Clements thanked the faculty for their service inside and outside of the classroom. He also thanked Provost Bob Jones for his leadership over Academic Affairs. He thanked Faculty Representative to the Board of Trustees Thompson Mefford, President Lawton-Rauh, and other special guests that were present.

University Updates:

1. 10 years the university has been ranked as a Top 25 public university
  - Over the last four years, research funding has increased by 45% (32 million dollars).
  - Private fundraising up by 60% (50 million dollars a year).
  - Admissions rates are up 40% (more than 7600 more applicants over the last four years)
    - This year is up 13% ahead
    - President Clements is happy about the applicant pool growing in quality (average ACT score- 29.2 and average SAT score- 1300).
    - The university is 69% in state students and 31% out of state students.
2. Increase in Diversity in undergraduate and graduate students
  - 20% African American student increase over the last four years
  - 66% in Hispanic students increase over the last four years
3. 33% increase in African American and Hispanic faculty to the university
4. Freshmen retention rate is 93% (top 15 in the country for public universities)
5. Repayment Rate (graduates paying back loans) is 3 years.
6. Average Salary at Graduation for students is 51,000.
7. New Business School building had groundbreaking ceremony and is underway.
8. Childcare Center has gotten Phase One approval from the State.
9. Supreme Court Justice Sotomayor came to campus. She was the first sitting President to visit campus.
10. Academic Cornerstone Partnership given by Tom and Karen Chapman (4 million dollars).
11. HEED Award given to one of 80 schools who are improving and working on cultivating diversity and inclusive excellence on campus.
12. Solar Eclipse-estimated 50,000 people travelled to campus

The President ended his time by answering questions from the Senate.

5. Special Order of the Day:

a. "Overview of the Board of Trustees"-Faculty Representative to the Board of Trustees, O. Thompson Mefford

Mefford started off by defining what the Clemson Board of Trustees purpose is as described in the will of Thomas Green Clemson. There are currently 13 members of the Board. Most are coming from Corporate America and have insight on how to run a large corporation. The oversight of the Board branches out into eight committees: Ag and Natural Resources, Executive and Audit, Compensation, Educational Policy, Finance and Facilities, Institutional Advancement, Research and Economic Development, and Student Affairs. Each of these committees have direct Vice Presidents seated on the administration of the university. These committees align with the standing committees of the Faculty Senate. All archived minutes are located on the Board's website.

Typical Board Meeting:

- Board members receive briefing books before meeting
- Thursday: Committee meetings throughout the day
- Friday: Additional committee meetings followed by Full Board meeting in the afternoon
- Follow up after the meeting

Faculty Representation:

- Faculty Senate presidents have addressed issues related to:
  - The activities of the Senate
  - Shared Governance
  - The importance of creating a good foundation for change
- Faculty Rep Objectives:
  - Improve communication between the faculty and the Board to drive the betterment of Clemson
  - Focus Areas
    - Recruitment
    - Retention
    - Reputation

Mefford's motto during his term as Faculty Representative to the Board of Trustees has been, "For Greater Academic Reputation, Invest in the Faculty".

Mefford's three-year term will end after July, so he encourages anyone to come speak to him about the Position. The Board of Trustees will have a recognition dinner during the February Board of Trustees meeting for Faculty.

6. Committee Reports:

a. Faculty Senate Standing Committees:

Finance – Committee Chair Jennifer Ogle reported that the committee has been working with facilities that will lead to an accessibility study to improve student accessibility. The committee has also set up meetings for the spring with Vice President of Finance Brett Dalton and Provost Jones.

Policy – Committee Chair Danny Weathers reported that the committee has been working on understanding the role of the university assessment committee (committee structure and role of

faculty), early tenure/promotion, sabbaticals, formal complaint process. The committee is looking at the language in the *Faculty Manual* that discuss early tenure/promotion and clarifying the guidelines for the sabbatical process. In January, the committee will start working on understanding the purpose and forming the structure of the General Education Committee. Scholastic Policies committee chair Cassie Quigley has sent over a Study Abroad proposal. The Research committee has sent over a proposal, as well as, pertaining to the lecturers and special rank faculty.

Research – Committee Chair Joshua Summers reported that the committee is setting up meetings for the spring including the Associate Deans of Research and research faculty to committee meetings in the spring. Chair Summers asked that the senate or any other faculty share their views of “research culture” with Research committee members;

Scholastic Policies – Committee Chair Cassie Quigley reported that the committee is working on the ongoing issues with HPAQ Law and the Bookstore, starting the process of forming an ad-hoc committee in terms of academic forgiveness (AP courses versus transfer credits), and the committee sent a Study Abroad Review Proposal to the Policy committee.

Welfare – Committee Chair John Whitcomb reported that the committee met last Tuesday and met with Gordon Halfacre (Ombudsman for faculty) in discussing faculty mediation and his role in his position. The committee is making progress with the LGBTQIA+ non-discrimination policy. A Values Statement is being formed at the request of Provost Jones. Chair Whitcomb also said that the committee is working with Delegate De Iulio on the formation of a third rank for lecturers and creating a formal policy to be sent to the Policy committee.

b. ad hoc Faculty Senate Committees

Athletics and Academic Oversight report was given by Mike Godfrey. The Athletic Council has been looking at the welfare of student athletes in service outreach and development including food pantry, jobs, and pediatric cancer programs that the athletes are facilitating. In the professional and leadership development has been improved by the Paw Journey (specific to the football team), and Tigers Unite (peer mentoring group).

c. University Commissions and Committees:

Committee on Governance – *Faculty Manual* Editorial Consultant Mary Beth Kurz reported that the committee has not met per 20<sup>th</sup>. There were no new items to review for the Shared Governance website. The committee discussed staff representation on university committees. The next meeting will be on January 22<sup>nd</sup>. There was a request to have the Clemson University Values Statement Task Force to be added to the Shared Governance website. Cybersecurity Interdisciplinary Council on Committee presented a minor and got approved.

d. Special Reports

Faculty Representative to the Board of Trustees, O. Thompson Mefford reported that the next Board of Trustees meeting is in February, and he appreciates any feedback moving forward.

7. Unfinished Business:

a. None

8. New Business:

a. Centennial Professorship – General College Association

The Senate voted to approve the Centennial Professorship Award terms based on the new college

organization. The college distribution was determined by evenly distributing the number of regular faculty in each college per nomination period. This distribution was approved by the EAC before being brought before the Senate.

Year 1 (start in 2019)	Year 2	Year 3
EAAC	ECAC	AFLS
BCES	Business	Education
Liberal Arts		Science
363	364	303

#### 9. President's Report:

She thanked everyone for their service. She said that all faculty are champions. The word championship was first used in 1791. President Johnston-Rauh described faculty as being champions of the university, students, the discipline, and the community.

**Championing the foundations of the academy:**

- Student learning and engagement
- Discipline research, participation, collaborations, & communications
- Local and global issues that tap into our areas of expertise
- The best of our discipline, field of service, respective fields, students, and society

**How Do Faculty Members Sustain Championship?**

- We participate
  - In our classrooms, research spaces, at conference and coffee tables
- We communicate
  - With each other, leaders in our fields, the University community, and society
- We collaborate and work together
  - To create and use shared governance tools and networks
- We encourage
  - The best within ourselves and each other

#### 10. Announcements:

##### a. January 2022 Meetings

- January 11 (New board members will work with administrators with Academic Analytics) & 30  
11:30 AM
- Board Meeting Room 1000 (Dunbar Room G100)

##### b. January Full Senate Meeting

- January 11, 2022 8:00 AM
- Academic Senate Center Room 118

##### c. Class of 2022 Commencement Ceremony and Reception


- Thursday, January 13, 2022 (February 13 if Clemson is in National Championship)
- Location: Carillon Gardens
- Reception: Carillon Gardens




d. Grievance Board Meeting Positions

- o Nominations are due to lead senators by the January 4<sup>th</sup> EAC
- o Elections will take place in January
- o Previous/current senator or alternate to be eligible

11. Adjournment: President Amy Lawton-Rauh adjourned the meeting at 4:01 p.m.

  
Jennifer Ogile, Secretary

  
Destinee Wilson, Program Coordinator

Alternates Present: Meredith J. Jutal (Libraries), Dani Herro (Education), Susan Chapman (Science), Sapna Sarupria

Absent Senators: Raquel Anido (AAH), Joe Mai (AAH), Alan Grubb (AAH), Joe Mazer (BSHS), Pamela Dunston (Education), Scott Russo (ECAS), Abdul Khan (ECAS), John Wagner (ECAS), Jens Oberheide (Science), Chad Secklin (Science)

Absent Delegates: Caitlin Baker (BSHS), Bob Brookover (BSHS), Olt Guiculescu (Science), Mike Godfrey (Education), Allison Hoads (AAH), Elaine Elliott (Education), Eric Lapin (AAH), Todd Schweisinger (ECAS)

MINUTES  
CLEMSON UNIVERSITY  
FACULTY SENATE MEETING  
January 9, 2018

1. Call to Order: The Faculty Senate Meeting was called to order at 2:31 p.m. by President Amy Lawton-Rauh. UPIC Intern, C. Aaron Sullivan, introduced guests. New senators, delegates, and alternates introduced themselves.
2. Approval of Minutes: The Faculty Senate Meeting Minutes dated December 12, 2017 were approved as distributed.
3. There was a motion to suspend the rules and amend the agenda to move Grievance Board nominations (8A) to the beginning of the meeting. Nominations were collected by Program Director William Everroad for the ballot
4. "Free Speech": None
5. Executive Vice President & Provost Robert H. Jones –

Provost Jones thanked the Grievance Board's service to the university. He also acknowledged Senior Vice Provost Ellen Granberg.

a. Academic Analytics

Academic Analytics is a public database system that pulls information about faculty members at a university, as well as, compares the faculty of multiple universities. There will be a series of meetings ("roadshow") that will be set up for each college between the college's dean, TPR chair, and lead senator.

b. Budget Transparency

The Provost's office will be meeting with Faculty Senate committees and chairs to discuss college budgets, Clemson Forward budget, lab fees, etc. The Clemson Forward budget has already been shown to the deans over the colleges over the last year.

c. Dean of Libraries, AFLS, BSHS, Business and Associate Provost for Faculty Affairs Search

There are searches for the Dean of Libraries, Dean of AFLS, Dean of BSHS, Dean of Business, and the Associate Provost for Faculty Affairs. The selection committees have been chosen for each of these searches so that they can be filled as efficiently as possible.

d. Research

The university will be building a more robust plan for highlighting research across the university. Clemson Forward has high-level focus areas in research. The university has continued in the renovation in some of the innovation campuses that have required investment. The university would like to figure out the next steps proactively by engaging the colleges and faculty to broaden the definition of scholarship and research that includes all disciplines.

Daniel Hall will be receiving renovations earlier than expected.

The university is looking at data to improve the university's enrollment plan.

6. Special Order of the Day:

a. Vision for CCIT-Russell Kaurlo, Vice President and CIO

VP Kaurlo believes that customer service is job #1 on Clemson's campus. He places strong emphasis on the faculty letting his office know what they need. He also stated how Higher Education is growing and will continue to grow. The university's IT will need to expand for universities to be able to maintain everyone. The challenges that Clemson is facing on an IT level are: Information Security, Teaching & Learning-Student Success Technologies, E-Learning & Online Education, IT Workforce, Institutional Data Management, Business Intelligence & Data Analytics, Enterprise Application Integration, and IT Organizational Development. VP Kaurlo wants to have WI-FI all over campus, inside and outside. Some of the things that CCIT is challenged with are: transformational leadership, cultural change, agility, transparency, flexibility, adaptability, increased collaboration (internal and external), and customer-centric. CCIT is trying to incorporate an easier process with blended learning, cybersecurity, and data storage.

7. Committee Reports:

a. Faculty Senate Standing Committees:

Finance – Committee member Matthew Macauley reported that the committee had not met.

Policy – Committee Chair Danny Weathers reported that the committee has not met. Chair Weathers met with Associate Dean of Undergraduate Studies, Beth Trodgen, about General Education.

Research – Committee Chair Joshua Summers reported that the committee has been focused fully on research culture. The committee is setting up meetings with staff from the Research office and Associate Deans of Research.

Scholastic Policies – Committee Chair Cassie Quigley reported that the committee received an update from the Academic Success Center about Student disabilities that will be distributed to campus in late Spring. Cassie Quigley, Jan Holmevik, and Mikel Cole met with legal and procurement about the bookstore. The committee will also be reviewing the Academic Forgiveness policy and possible form an ad hoc committee. The Office of Global Engagement will be attending the February full Senate meeting.

Welfare – Committee Chair John Whitcomb reported that the committee met last on December 5<sup>th</sup>. The committee is going to work on the Third Lecturer rank in the new year. They will be collaborating with the Policy committee to make this process happen.

b. ad hoc Faculty Senate Committees

Athletics and Academics Oversight- Chair Bob Brookover gave no report.

c. University Commissions and Committees

a. Committee on Committees- *Faculty Manual* Editorial Consultant Mary Beth Kurz reported that the committee approved the Clemson University Values Statement task force. The task force sent out a survey to get comments from faculty, staff, and students. The committee will meet again on January 22<sup>nd</sup>. There is also a repository of College bylaws and TPR guidelines listed on the Shared Governance website.

d. Special Reports

- a. Faculty Representative to the Board of Trustees Thompson Mefford reported that the next meeting will be on February 8<sup>th</sup> and 9<sup>th</sup>.

8. Unfinished Business.

- a. None

9. New Business:

- a. Grievance Board Elections

The ballots were distributed for voting.

10. President's Report:

- a. Lead Senator Project

- Academic Analytics Roadshow (will start in the middle/end of February)
- Meeting on January 22<sup>nd</sup> (Lead Senator meeting with the College Deans)

- b. Election Allocations will be given out soon for college representation.

- Requested to bring interested people to meetings
- Officer Elections will take place in March

- c. Faculty Representative to the Board of Trustees

In the coming months, the position for the Faculty Representatives to the Board of Trustees will be open for election.

- d. Faculty Senate Newsletter

This newsletter will highlight all of the important work that the Senate is doing.

- e. Headshot Opportunity at the April and May meeting

11. Announcements:

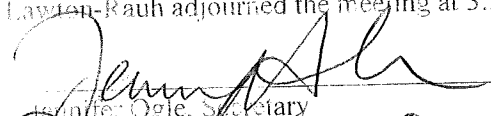
- a. **February Full Senate Meeting**

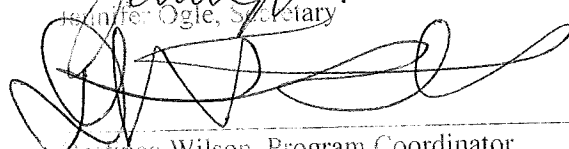
February 13, 2018 2:30PM Academic Success Center Room 118

- b. Class of 200 Award Ceremony and Reception- **TODAY**

- Ceremony- Carillon Gardens 4:30PM
- Reception- Madren Center

12. Adjournment: President Amy Lawton-Rauh adjourned the meeting at 3:39 p.m.

  
Jennifer Ogle, Secretary

  
Destinee Wilson, Program Coordinator

**Guests:** Gordon Haire, Ombudsman for Faculty; Jackie Todd, Director of Internal Communications; Thompson Mefford, Faculty Representative to the Board of Trustees; Russel Kaurato, Chief Information Officer; Dustin Atkins, Senior Consultant, CCIT; Bridget Trogden, Associate Dean, Undergraduate Studies; Dan Warner, Emeritus College Representative; Antonis Katsiyannis, Past Faculty Senate President; Mary Beth Kurz, Immediate Past Faculty Senate President; Jason Osborne, Dean of Graduate School; Ellen Granburg, Associate Provost of Faculty Affairs; Bob Jones, Executive Vice President and Provost; William Everroad, Faculty Senate Director; Destinee Wilson, Faculty Senate Coordinator; Wesley Hudson, Senior Intern; Aaron Sullivan, UPIC Intern

**Alternates Present:** Meredith Putral (Libraries), Sapna Sarupria (ECAS), Chad Sosolik (Science)

**Absent Officers:** Jennifer Oute (ECAS), Secretary

**Absent Senators:** Raruel Anido (AAH), Alan Grubb (AAH), Abdul Khan (ECAS), Ron Falta (ECAS), Steve Creager (Science)

**Absent Delegates:** C. Hui Baker (BSHS), Su-I Chen (AAH), Mike Godfrey (Education), Elaine Hiott (Education), Eric Lapin (AAH), Tonia Schweisinger (ECAS), Ryan Toole (Business)

CLEMSON UNIVERSITY  
FACULTY SENATE MEETING  
February 13, 2018

1. Call to Order: The Faculty Senate Meeting was called to order at 2:31PM p.m. by President Amy Lawton-Rauh. UPIC Intern, C. Aaron Sullivan, introduced guests.
2. Approval of Minutes: The Faculty Senate Meeting Minutes dated January 9, 2018 were approved as distributed.
3. "Free Speech": None.
4. Executive Vice President & Provost Robert H. Jones –

Provost Jones commended the Senate for the number of individuals that have been attending the meetings. Provost Jones began talking about the growing relationship and progress that he has with the Board of Trustees.

- Facilities
  - There will be a new Science and Engineering building passed Phase One.
  - Renovation and addition of Daniel Hall has also entered into Phase One.
  - The new chapel was approved through Phase One.
  - The childcare facility has entered into Phase Two.

The Provost gave a shoutout to Dr. Mary Beth Kurz to create a Values Statement for the university. With collaboration with the Board of Trustees passed a new Values Statement. Now the university has something to go off of when addressing different occurrences that happen with the university.

- Graduate Student Tuition
  - There were concerns about the different tier levels for graduate tuition.
  - Tuition fees have been restructured more with other peer universities.
  - The Board approved this.
- New online MBA program was approved by the Board of Trustees.
- Compensation Policy
  - The faculty salary structure is now under the discretion of the Provost's office and administration after being given by Provost Jones
- Faculty Award Recognition
  - The Board hosted this event to show appreciation to the faculty for all of their service

5. Special Order of the Day:  
a. Megan Che., Grievance Board Chair

Dr. Che thanked Grievance Board Coordinator, William Everroad for his help with the Grievance Board.

Major Initiatives from the Board:

1. *Faculty Manual* Chapter V Dispute Resolution Change Recommendations
2. New Annual Training Package Complete for 2018 Grievance Board
3. Mediation Services Recommendations
4. Grievance Handbook Revisions

b. Sharon Nagy and June Pilcher, Global Learning in Curriculum (according to the Clemson Forward Plan)

Dr. Pilcher: The Global Learning Task Force started last Spring. Faculty wanted to go beyond Study Abroad on how Global Learning is integrated into curriculum. The task force created a matrix and the Global Learning Institute to aid faculty in developing these standards in the curriculum. The task force's goal is to see what faculty are already doing in each college to help support global learning in the classroom. The guideline is not to force this on faculty or students but to show them that these opportunities are available.

c. Mary Beth Kurz, *Faculty Manual* Editorial Consultant

FMEC Mary Beth Kurz described the process of forming resolutions to amend the Faculty Constitution. She submitted two resolutions. The first resolution is to limit the number of General Faculty meetings due to the lack of need for the meetings (Resolution 28-1). The second resolution is to allow for electronic voting at General Faculty meetings (Resolution 28-2).

6. Committee Reports:

a. Faculty Senate Standing Committees:

Finance – Committee Chair Jennifer Ogle reported to the Senate that the committee discussed many topics at the last Finance meeting.

- The committee would like to see improved transparency of faculty representation on decisions dealing with finance and infrastructure across the university.
- The committee is also working on the Research Incentive Return. There will be a 10% decrease returning back to colleges that are used to support “core facilities”. The committee is trying to figure out how the facilities are being chosen and what percentage of faculty actually use the chosen facilities. Also, the committee is working to find out how existing centers and institutes recover income for ongoing costs with dilution of funds.
- Another topic the committee is working diligently on is the Lab Fee Distribution. Right now, about 50% of the fee goes to the colleges/unit and the other 50% goes to the Provost for overall university improvements. As it stands now, some majors pay significant lab fees while other majors pay none.
- The committee is also working with the Vice President of Finance, Brett Dalton. He will be speaking with the full Senate at the April 10, 2018 meeting.

Policy – Committee Chair Danny Weathers reported to the Senate that the committee is working on:

- Another topic the committee is the Non-reappointment of lectures/senior lectures and the language regarding this topic in the Faculty Manual. The committee is working with the Provost's office to clear up the language that is upcoming.
- The committee is also working on ways to make the University Assessment Committee more functional and coherent. This includes the membership and responsibilities of the committee.
- Lastly, the committee will be receiving information from the Welfare committee that discusses the possibility of adding a Third Lecturer rank.

Research – Committee Chair Joshua Summers reported to the Senate that the committee is continuing the work on Research Culture across the university. The committee now has a standing meeting with the Vice President for Research, Tanju Karanfil. Lastly, the committee is dividing up the task of meeting with Associate Deans of Research from each college. So far, the committee has met with 4 out of the 7 ADRs.

Scholastic Policies – Committee Chair Cassie Quigley reported:

- The committee drafted a formal complaint regarding the university bookstore that has been downgraded to a memo/request for action regarding the policies of the bookstore.
- CU100 now has an 87% passage rate.
- An Academic Forgiveness *ad hoc* committee has been formed in which University Registrar, Debra Sparacino and Associate Dean for Curriculum, Jeffrey Appling will be the co-chairs. This committee will focus on transfer credits.
- A lab fee issue was presented to the committee which will be passed on to the Finance committee.
- The committee is beginning the investigation into attendance policy and course of record issues.

Welfare – Committee Chair John Whitcomb reported:

- The committee has moved forward with the plan to introduce the Third Rank for Lecturers. The committee met and included Policy chair Danny Weathers to come up with a piece of policy that includes this language. The committee is hoping to present this to the EAC at the February 27<sup>th</sup> meeting. Welfare chair Whitcomb will meet with HR to ensure the validity of this process.
- Secondly, the committee is still working on the revised language to the Discrimination and Harassment policy of the university. The committee is working with the Director of Access and Equity, Jerry Knighton, on this project.

#### b. ad hoc Faculty Senate Committees

Athletics and Academics Oversight, Chair Bob Brookover:

The Athletic Department issued a statement in response to the Nassar situation at Michigan State. There was an all staff meeting called to reiterate risk management and training to discuss what to do when allegations come up. When dealing with minors, the department stresses the involvement of the police department first before going to anyone else.



- Two items that were up for approval were brought to the committee.
- The first committee was an interdisciplinary committee for the INNO that will be used mainly for Creative Inquiries that are interdisciplinary and ones that are housed in the Watt Center. This committee is on the Shared Governance website.
- The other committee was an *ad hoc* committee for the General Education committee. This was created so that elections for this committee can be completed before the new *Faculty Manual* comes out.
- At the next meeting, the committee will discuss a committee on the Internal Communications policy.

Women's Commission: Jennifer Ogle reported that the committee is sponsoring many events over the next month. These committees are listed below:

MARCH 2018

## CELEBRATING WOMEN'S HISTORY MONTH

### February

22 at 6 pm, Littlejohn Coliseum

#### Kickoff event – “Celebrating Women in Athletics” Tailgate

Celebrate all Clemson University female athletes at our tailgate just prior to the last Women's Basketball home game of the season. Come for the tailgate and stay to support our Tigers! Hosted by the President's Commission on Women.

26 at 6 pm, Watt Family Innovation Center, Auditorium

#### Reclaiming My Voice: Angela Burt-Murray

Angela Burt-Murray is an award-winning journalist, author, and producer. She has produced and directed content for several magazines, TV specials, and books. Burt-Murray currently serves as the Deputy Editor of GLAMOUR magazine. Coordinated by the Gantt Multicultural Center.

28 at 5 pm, Hardin 100

#### Kickoff event – “Decision-Making Paralysis at General Motors” - Elizabeth Briody

This presentation captures the cultural issues that emerged when three GM engineering organizations, and their business counterparts, were asked to develop a compact car. Little did anyone know that no one made decisions the same way. The result: decision paralysis.

# CELEBRATING WOMEN'S HISTORY MONTH

## March

1-3, Hendrix Center

### 2018 Southeastern Woman's Studies Association Annual Conference

#### "Transformations: Leading Change"

Plenary speakers will be included in the Women's History Month lineup and open to the public. Details to come. Sponsored by Women's Leadership at Clemson University.

8 at 4 pm, 118 Academic Success Center

#### "Why We Need More Women in American Newsrooms." - Marilyn W. Thompson

International Women's Day Program Marilyn W. Thompson, a renowned investigations reporter and editor, is national weekend and deputy political enterprise editor The Washington Post. Sponsored by the Humanities Hub.

12 at 4 pm, 118 Academic Success Center

#### Brown Bag Lunch Presentation, "Clemson University's Female Founders" - Dr. Rhondda Robinson Thomas

Clemson Professor of English, will share stories of the women behind the founding of our institution. Bring a lunch; refreshments provided. Sponsored by the President's Commission on Women.

MARCH 2018

# CELEBRATING WOMEN'S HISTORY MONTH

14 at 6 pm, Hendrix Center, Ballrooms

#### Minority Student Success Initiative Speaker, Dr. Consuela Ward

Sponsored by the Minority Student Success Initiative and the Office of Inclusion and Equity.

15 at 5:30 pm 313 Watt Family Innovation Center

#### AAUW Smart Start Salary Negotiation Workshop – Dr. Lori Pindar

Start Smart is specifically designed to teach you how to negotiate salaries for a new job. In every two-hour workshop you'll gain confidence in your negotiation style through facilitated discussion and role-play. This workshop is aimed at undergraduate/graduate women about to enter the workforce.

20 TBA

#### Lillian Brock-Flemming

Motivational talk... Sponsored by The President's Commission on Black Faculty and Staff

22 at 1 pm, 118 Academic Success Center

#### Women's Commission Staff Forum

Come meet to talk about your experience as a female staff member at Clemson University.

# CELEBRATING WOMEN'S HISTORY MONTH

27 at 1 pm, Meeting Room A, Hendrix

## **Creating a Racially Inclusive Campus Environment - Nekima Levy – Pounds**

Workshop will explore the importance of fostering a welcoming campus environment for all students that values diversity

Sponsored by the Harvey & Lucinda Gantt Multicultural Center

28 at 11:30 am, Ballroom B, Madren Center

**Outstanding Women's Awards** Deadline to [submit nominations](#) is Friday, February 23, 2018 at 4:30 p.m.

Sponsored by the President's Commission on Women.

29 at 1 pm, Meeting Room B, Hendrix

## **Women's Commission Faculty Forum**

Come meet to talk about your experience as a female faculty member at Clemson University

### Special Reports:

Faculty Representative to the Board of Trustees, O. Thompson Mefford:

FRBOT Mefford thanked Provost Jones for highlighting points from the Board of Trustees meeting that he was going to point out in his report. Other than updates from meeting, he had no other comments.

### 7. Unfinished Business:

a. None

### 8. New Business:

a. General Education Committee

Policy Chair Danny Weathers made a motion to bring the General Education Committee to the Senate floor. It was properly seconded. This committee was proposed by Associate Dean of Undergraduate Studies, Bridget Trogden. She was given the floor to explain the purpose of the committee. There was discussion, and the piece of policy was brought to a vote.

The piece of policy was passed by the Senate.

b. Formal Complaint Process

Policy Chair Danny Weathers made a motion to bring the Formal Complaint Process (formally Grievance Two) policy to the Senate floor. It was properly seconded. There was discussion, and the piece of policy was brought to a vote.

The piece of policy was passed by the Senate.

c. Sabbatical

The piece of policy was not passed by the Senate.

d. There was a motion to add the two resolutions presented during the Special Order given by FMEC Mary Beth Kurz to the March full Senate agenda. It was properly seconded. This was brought to a vote.

The Senate passed that the two resolutions would be added to the March full Senate agenda.

9. President's Report:

President Lawton-Rauh acknowledge Senator Patrick Warren for his efforts in helping students in coming up with language for the Clemson Values Statement.

The lead senators have been working on their roles and the Academic Analytics Forum. They will meet on February 22<sup>nd</sup> to discuss the questions that will be brought to those over Academic Analytics. A shared document will be created in order for the members of the Senate to provide feedback or ask any questions that they have about Academic Analytics and its process.

She acknowledged Provost Jones's office for their role as advocates for all faculty and students especially to the Board of Trustees. This allows faculty and students to have a lot more opportunities compared to other colleges and universities.

10. Announcements:

a. **Alan Schaffer Faculty Senate Service Award**

- Nominations are due by February 26<sup>th</sup>

b. **Faculty Senate Elections**

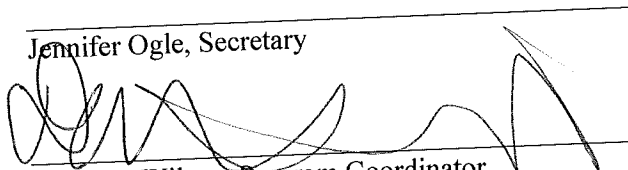
- Results are due to the Faculty Senate office by March 31<sup>st</sup>

c. **April Transition Reception**

- April 10, 2018 (following April Faculty Senate meeting)

11. Adjournment: President Amy Lawton-Raul adjourned the meeting at 3:54 p.m.

Jennifer Ogle, Secretary



Destinee Wilson, Program Coordinator

Guests: Executive Vice President for Academic Affairs and Provost, Robert H. Jones; Ombudsman for Faculty and Staff, Gordon Halfacre; Grievance Board Chair, Megan Che; Vice Provost for International Affairs, Sharon Nagy; Alumni Distinguished Professor of Psychology, June J. Pilcher; Associate Provost and Dean of

Representative from the Emeritus College and Past Faculty Senate President, Daniel Warner; Project Manager (Provost's Office), Katie Miller; Inside Clemson, Kiesha Young; CCIT and Staff Development, Matt Rector; Dean of the Graduate School, Jason Osborne; Program Director, William Everroad; Program Coordinator, Destinee Wilson; UPIC Intern, C. Aaron Sullivan; UPIC Intern, Rebecca Taylor; Office Intern, Wesley Hudson

Alternates Present: Juan Carlos Melgar (AFLS); Sapna Sarupria (ECAS); Antonis Katsiyannis (Education)

Absent Senators: Dave Willis (CAFLS); Raquel Anido (AAH); Joe Mai (AAH); Alan Grubb (AAH); Joe Mazer (BSHS); Pamela Dunston (Education); Scott Husson (ECAS); Abdul Khan (ECAS); John Wagner (ECAS); Jens Oberheide (Science)

Absent Delegates: Caitlin Baker (BSHS); Olt Guiculescu (Science); Todd Schweisinger (ECAS);

CLEMSON UNIVERSITY  
FACULTY SENATE MEETING  
March 13, 2018

1. Call to Order: The Faculty Senate Meeting was called to order at 2:34p.m. by President Amy Lawton-Rauh. UPIC Intern, C. Aaron Sullivan, introduced guests.
2. Approval of Minutes: The Faculty Senate Meeting Minutes dated February 13, 2018 were approved as distributed.
3. “Free Speech”: None
4. Executive Vice President & Provost Robert H. Jones – None
5. Special Order of the Day:  
a. Kristi Bussell- Tigers Together to Stop Suicide

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## **Tigers Together to Stop Suicide**

### **Clemson University’s Campus Suicide Prevention Initiative**

#### **Kristi Bussell**

Assistant Director for Suicide Prevention & Mental  
Health Initiatives

Healthy Campus, Clemson University

[kbussel@clemson.edu](mailto:kbussel@clemson.edu)





## Causes of death among college students?

Suicide is the **2<sup>nd</sup>** leading cause of death<sup>1</sup>

## Number of young adult deaths by suicide per year?

Approximately **3,076 deaths per year** in the United States<sup>2</sup>

Approximately **eight people** per day

### Clemson:

**28%** felt so depressed it was difficult to function in past year

**3%** seriously considered suicide in past year



<sup>1</sup> WISQARS Leading Causes of Death Reports, 1999-2013

<sup>2</sup> WISQARS Leading Causes of Death Reports, 2015

## Rationale for Advocacy Training

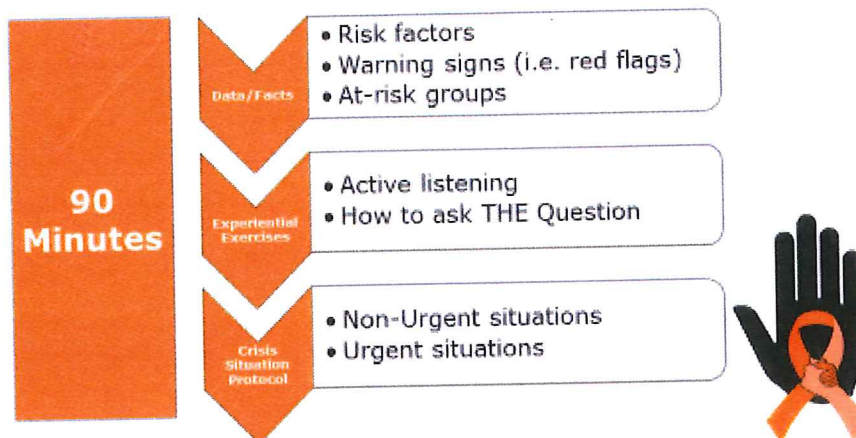
**76%** of people who die by suicide did not visit a mental health professional in preceding month (**55%** did not in the past year)<sup>1</sup>

**Natural helpers** and **community leaders** are more likely to have regular contact with students who may be considering suicide



<sup>1</sup> Ahmedani et al., 2014

**Goal:** To train key staff, faculty and students to be suicide prevention advocates



## How to Request a Training

1. Go to Healthy Campus's Main Page  
→ [www.clemson.edu/healthy-campus](http://www.clemson.edu/healthy-campus)
2. Select "Request a Program" on the right-hand column
3. Select "Request Tigers Together Suicide Prevention Training" at the top of the page
4. Select "Request a Workshop" and fill out form

A member from Healthy Campus will be in contact with you!





# Questions?

**Kristi Bussell**

Assistant Director for Suicide Prevention & Mental Health  
Initiatives

Healthy Campus, Clemson University

kbussel@clemson.edu

**Thank you!**



6. Committee Reports:

a. Faculty Senate Standing Committees:

Finance – Committee Chair Jennifer Ogle had no report, but the committee is working on the annual report.

Policy – Committee Chair Danny Weathers discussed what the policy changes would look like if the Third Lecturer Rank was introduced. The committee is also working on allowing all full-time special rank faculty to serve as Senate delegates. There was a question about if Alumni Distinguished Professors could serve as Administrators. Lastly, the committee is working the Department Chair Selection Process. Chair Weathers will give the annual report of the committee at the next full Senate meeting.

Research – Committee Chair Joshua Summers reported that the committee is working on the final report

Scholastic Policies – Committee Member Kristine Vernon reported that the committee discussed the attendance policy. No additional concern was needed from what the committee could see. Alan Grubb will be the representative for the ad hoc Committee on Academic Forgiveness and Transfer Credits. There is still an issue with the Bookstore as far as renewing the contract or not. There was a member from the Student Success Collaborative came to present to the meeting dealing with scheduling and other advising appointments in Microsoft Outlook.

Welfare – Committee Chair John Whitcomb reported that the members of the committees have reached out to their colleges to discuss the fact sheet of the Third lecturer rank and got their feedback. He has met with HR about gathering facts pertaining to this. The committee is also working on the wording of the Anti Harrassment and Discrimination Policy. The last thing the committee is working on is Maternity Leave FLMA policy.

b. ad hoc Faculty Senate Committees

Committee on Committees- The next meeting is scheduled for March 20. The committee is looking more into reviewing Interdisciplinary Committees.

d. Special Reports

a. Faculty Representative to the Board of Trustees

He encourages everyone to look at the minutes from the most recent Board of Trustees meeting especially pertaining to the Educational Policy. These minutes can be found on the Faculty Senate website.

The Selection Process for the new FRBOT will begin around April 23<sup>rd</sup>. FRBOT Mefford's term ends on July 23<sup>rd</sup>.

7. Unfinished Business:

a. None

8. New Business:

a. 2018-2019 Faculty Senate Vice President/ President-Elect

Danny Weathers and John Whitcomb

Both candidates gave speeches for their candidacy.

Number of votes cast .....	31
Necessary for election (majority)	16
Danny Weathers received .....	21
John Whitcomb received .....	9
Kimberly Paul received .....	1

b. Resolution 2018-1

President Amy Lawton-Rauh read the resolution to the Senate. There were questions and discussion.. The vote was 31-1.

c. Resolution 2018-2

President Amy Lawton-Rauh read the resolution to the Senate. There were questions and discussion. The vote was 28-0.

**Danny Weathers was elected as the 2018-2019 Vice President/ President-Elect.**

d. 2018-2019 Faculty Senate Secretary Election

Matthew Macauley and Alan Grubb

Number of votes cast	30
Necessary for election	16
Matthew Macauley received	22
Alan Grubb received	7
John Whitcomb received	1

- e. College-level Administrator Search  
The piece was not passed and was sent back to the Policy committee.
- f. Non-reappointment of Lecturers and Senior Lecturers.  
The piece was not passed and will go back to the committee.
- g. Probationary Period  
The piece of policy passed.

**Matthew Macauley was elected as the 2018-2019 Faculty Senate Secretary.**

- 9. President's Report:
  - a. Academic Analytics

President Amy Lawton-Rauh thanked the lead senators for working with the deans and their colleges during Academic Analytics. There was a shared document distributed that contained any questions that needed to be answer about Academic Analytics. President Lawton-Rauh wanted to remind everyone that the information collected will not be used for TPR committees or at the individual level.

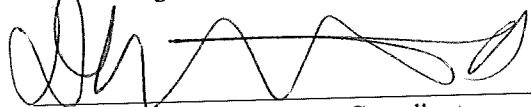
- b.Faculty Insight (formally Reads)

- 10. Announcements:

- a.Staff Senate Soiree
  - b.Women Commission (Faculty Forum)
  - c.March EAC Meeting March 27, 2018 2:30PM Biosystems Research Complex
  - d.April Full Senate Meeting April 10, 2018 2:30PM Academic Success Center Room 118

- 11. Adjournment: President Amy Lawton-Rauh adjourned the meeting at 4:05 p.m.

\_\_\_\_\_  
Jennifer Ogle, Secretary

  
\_\_\_\_\_  
Destinee Wilson, Program Coordinator

Representative to the Board of Trustees, Thompson McKenna; Faculty Manager, Barbara Conahan; Mary Beth Kurz; Director of Internal Communications, Jackie Todd; Outgoing Staff Senate President, Leigh Dodson; Emeritus College Liason to Faculty Senate, Daniel Warner

Alternates Present: Meredith Futral (Libraries); Antonis Katsiyannis (Education); Nathan Long (AFLS)

Absent Senators: Dave Willis (CAFLS); Raquel Anido (AAH); Cassie Quigley (Education); Mikel Cole (Education); Ron Falta (ECAS); John Wagner (ECAS); Matthew Macauley (Science); Peter van den Hurk (Science)

Absent Delegates: Caitlin Baker (BSHS); Robert Bookover (BSHS); Su-I Chen (AHH); Edward De Iulio (Business); Olt Geiculescu (Science); Mike Godfrey (Education); Allison Hinds (AAH); Elaine Hiott (Education); Eric Lapin (AAH); Todd Schweisinger (ECAS); Richelle Miller (AFLS); Ryan Toole (Buisness)

CLEMSON UNIVERSITY  
FACULTY SENATE MEETING  
April 10, 2018

1. Call to Order: The Faculty Senate Meeting was called to order at 2:31 p.m. by President Amy Lawton-Raul. UPIC Intern, C. Aaron Sullivan, introduced guests.

2. Special Order of the Day:

- a. Executive Vice President for Academic Affairs and Provost, Robert H. Jones

- Deans Searches

- Dean of Libraries
        - Five candidates were brought to campus and the university will potentially be the position to a candidate
      - Dean of Business
        - Five candidates are being interviewed
      - Dean of CAFLS
        - Candidates are being interviewed
      - Dean of BSHS
        - Airport interviews are happening today

The President and Provost looks to bring candidates to campus by May 15, 2018 for campus, especially faculty, feedback. Provost Jones assures the Senate that only quality candidates are being vetted and brought to campus for these positions.

- b. Vice President for Finance, Brett Dalton

Look at the PowerPoint Presentation below!

# Budget 101

Brett A. Dalton, Executive Vice  
President for Finance & Operations



CLEVELAND SENIOR PLATOON ALUMNI  
1939 - 1960



**Unrestricted = 80%**

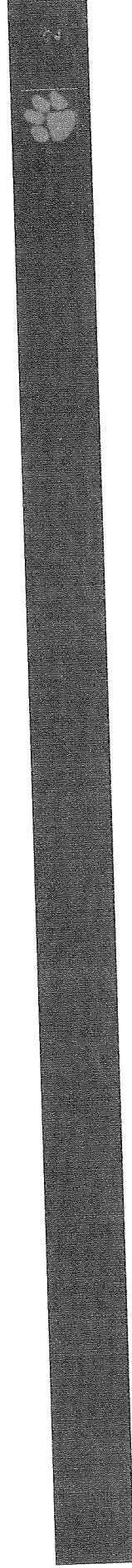
Education and General  
Public Service Activities  
Auxiliary Operations

= 53%  
= 7%  
= 20%

**Restricted = 20%**

Grants and Contracts  
Scholarships and Student Aid  
Other Restricted

= 8%  
= 9%  
= 3%





- **Unrestricted**
  - **Education and General (The CORE)**
    - Most common functions and activities
    - INSTRUCTION
    - “Un-funded” research & service
    - Academic & Student Services, IT, Institutional Support, etc...
    - Mission-related self supporting activities: camps, professional development activities, certificate programs, etc...
    - Library services and resources
    - Facility support
    - Public safety





- **Unrestricted**
  - **Education and General: Revenue Sources**
    - State Appropriations
    - Tuition and Fees
    - Laboratory Fees
    - Self-generated departmental funds (short courses, seminars, camps, sales and services...)
    - F&A Recoveries (reimbursement of E&G expenditures to support grant and contract activity)
    - Recreation, student organizations, and other miscellaneous fees



## **- Public Service Activities (Land Grant Mission)**

### **- PSA Activities and Functions**

- College and departmental public service and land grant research activities (primarily CAFLS)
- Extension Service
- Agricultural Research and Education Centers
- Support activities of PSA

### **- PSA Revenue Sources:**

- State Appropriations
- Federal Appropriations
- Self-generated funds
- Fees for services



- **Auxiliary Operations: (Self-supporting ancillary support services and functions)**

- Housing
- Food Service
- Athletics
- Redfern
- Telecommunications

- **Revenue Sources:** User fees, sales and services, licensing revenue



- **Restricted Funds**
- Grants and Contracts
- Restricted Gift or Endowment Funded Activities



- **Funds the Plan - Priority**
  - Incentivizes the creation of new resources
  - Incentivizes the prioritization of resources
  - Encourages a total resources view – Foundation and Restricted funds
- **Promotes Responsible Management: Recognizes legitimate cost drivers / while not compromising the plan**
  - Enrollment
  - Compensation
  - Regulatory
  - Space utilization
- **Drives the Plan**
  - Incentives and resources tied to priorities
  - Accountability for results and use of resources (Dean/VP's have complete authority to drive results tied to the plan)
  - Focus and Priorities: REAL
  - Flexibility: respond to challenges and opportunities
  - Strategic: Not “democratic”, “political” or overly formulaic – Difficult decisions





- Clemson Forward is the general blueprint or map
- Deans, Division Heads, and University Leaders provide input to help prioritize and refine specific ClemsonForward investments. (iterative)
- ELT establishes summary level budget recommendation based on input, estimated revenue and expenses, investment priorities
- Legislature establishes State Budget in late Spring/early Summer
- The Administration presents the recommended Budget Plan to the Board of Trustees. The Board of Trustees establishes tuition and fees as a part of this process, normally during the summer for the next fiscal year
- Final budget established by the Board of Trustees at the summer retreat.



- **Mandatory, Regulatory and Life Safety Costs (~\$11.8M)**
  - State mandated health & retirement cost increases (~\$7.2M)
  - Rising utility costs and new Business Building utilities/maintenance (~\$2.2M)
  - Regulatory, compliance, insurance, and legal costs (~\$900K)
  - Inflationary costs such as systems & ADA support (~\$1.1M)
  - Life Safety Costs (~\$400K)

- **Compensation Plan**

- Currently, no State-mandated or funded compensation plan
- University evaluating in light of market data & budget constraints
- Supports the University's goal of attracting and retaining people through the use of market-relevant salary ranges and pay practices to reward performance and people development



- **Protect Clemson's Physical Assets (~\$7.9M)**
  - Capital project priorities
  - Maintenance and Stewardship of Facilities
  - Preventative Maintenance Enhancements
- **Capital Project Priorities Include:**
  - Advanced Materials Innovation Complex (AMIC)
  - Daniel Hall renovation and expansion
  - Renovation of Martin, Long, and Lehotsky Halls
  - Demolition and replacement of Newman Hall
  - Center for Manufacturing Innovation (CMI)
  - Infrastructure upgrades – South Chiller Plant, Wastewater Treatment Facility, and IT Infrastructure





- **Core Academic Investments to support the Top 20 Vision & R1 (~\$7M in new investment, adding to ~\$15M in past two years)**

- Basic college foundation funding
- Critical support positions
- Enhanced data analytics
- New faculty lines to support research & sustain high quality education
  - New lines in colleges most impacted by enrollment growth
  - Targeted research cluster hires
- Additional Academic and Student Support
  - Accessibility services
  - English language support
  - Student Records & Advising Resources
  - Major fellowships
  - Research Support

- **Scholarships**

- Support for in-state & out-of state recruitment

- **Living**

- Student campus recreation and student health services

- **Proposed State Funding (Senate Version)**

- ~\$1.1M in recurring funding for health & dental insurance & retirement
- ~\$2.9M in recurring funding for Access & Affordability for In-state Students
- ~\$5.0M in nonrecurring funding for Advanced Materials Industrial Competitiveness (instruments)
- ~\$2.4M in nonrecurring funding for deferred maintenance
- ~\$300K in nonrecurring funding for STEM equipment

- **Proposed State Funding (House Version)**

- ~\$1.1M in recurring funding for health & dental insurance & retirement
- ~\$5.0M in nonrecurring funding for Advanced Materials Industrial Competitiveness (instruments)



- **University Tuition & Fees**
  - General Tuition & Fees
    - Undergraduate tuition: Likely modest inflationary increase
    - Professional masters graduate tuition (Board approved in February)
    - Online/Distance Education
  - Academic Program Fees (~\$3.8M)
    - Engineering, Computer Science, Design, Nursing, Packaging Science, Food Science (Board approved in October)
- **F&A Revenues from Increased Research – TBD**
- **New Fundraising Efforts for ClemsonForward – TBD**
- **Reallocation of Existing Resources – TBD**

- Continued significant investments in retirement plan costs (1% of salary costs)
- ClemsonForward remains top priority
- Refine and finalize generated revenue targets:
  - Development/fundraising
  - Research
  - Other entrepreneurial resources
- Continue to monitor, vet, and refine priorities based on strategic decisions



distributed.

4. Committee Reports:

a. Faculty Senate Standing Committees:

Finance – Committee Chair Jennifer Ogle has had no additional meetings since the last report. Chair Ogle is going to meet with the new senators to get them abreast on next year's information. The committee is looking to get more faculty involvement on financial matters on the state level.

Policy – Committee Chair Danny Weathers exploring the idea of the Third Lecturer Rank. Chair Weathers encourages senators to send Danny or 2018-2019 Policy Chair John Whitcomb suggestions by next Tuesday, April 17<sup>th</sup> on the matter.

Research – Committee Chair Joshua Summers reported that the committee has submitted its final report. The committee looked at the research culture throughout the year by speaking with ADRs and other staff in each college. The committee discovered that the university really does not have a research culture here. Every ADR said that the institution is not currently at the R-1 level. Chair Summers says that he will be passing this information off to the 2018-2019 Research Committee Chair Peter Laurence.

Scholastic Policies – Committee Chair Cassie Quigley reported that the committee submitted its final report. Some action items that the committee will take into the new term are: 1. Finalizing Bookstore issues and HEOA 2. Academic Forgiveness Committee (Senator Alan Grubb is sitting on this committee as a faculty representative). Chair Quigley will be meeting with 2018-2019 Scholastic Policies Chair Kristine Vernon on Friday.

Welfare – Committee Chair John Whitcomb reported that the final report was submitted. Chair Whitcomb met with 2018-2019 Welfare Committee Chair Betty Baldwin to give her information on action items for this next year. These items include the Third Lecturer Rank project with the Policy committee and the Maternity Leave policy, and the Mediation practices across the university for faculty.

b. ad hoc Faculty Senate Committees

Athletics and Academics Oversight, Mike Godfrey made the report: AAOC has not met yet and the Athletic Council is reforming the three committees that will be set for the next academic term.

c. University Commissions and Committees:

a. Committee on Committees

*Faculty Manual* Editorial Consultant reported that the committee will be meeting on Monday (April 16<sup>th</sup>) to review one committee (Graduate Program Review Committee). The committee will also be going back to review all of the Interdisciplinary Curriculum Committees in collaboration with the undergraduate and graduate curriculum committees. Lastly, the committee will look at the timeline for how all the committees on the Shared Governance website will be reviewed each year.

d. Special Reports

a. Faculty Representative to the Board of Trustees

Senate website. On the website, there is the Faculty Senate President's report to the Board of Trustees and the FRBOT's report to the Board of Trustees.

Application for the new Faculty Representative to the Board of Trustees will be open at the end of this month. The term will be for three years and will begin in July 2018.

5. President's Report

- Outgoing President's Report

"Senators, Delegates, Alternates, Colleagues, and Friends,

We set out to do many things together in Senate last Spring, just as today and this month committees are assembling to reflect on the past year to set agendas for 2018-2019. We have worked really hard alongside each to keep shared governance, academic freedom, free speech and transparency alive. We just heard the final reports of our committees highlighting how much we accomplished and continue to address- including across committees and individually as representatives.

A few things to highlight that have happened over the term:

- Childcare Center
- Proposed Updates to the Nondiscrimination Statement
- Open dialogue requesting space for the LGBTQiA+ community
- Free Speech discussing the power plant and our energy structures for faculty, staff, and students
- Mentoring Circle has become the NSF Trailblazers Mentoring and Leadership program
- Seats at the table for the upcoming Bookstore contract renewal
- Research Council representation
- Proposal in for a shared Shared Governance facility that would be for students, faculty, and staff
- A faculty collaboration hub that is in the "L" stage of the REAL process
- Lead Senators Project: Increase shared governance and transparency throughout the colleges
  - Academic Analytics forums

I have no doubt that this next year will bring many challenges-known and not yet imagined- but remember, you only have ten more senate meetings. Remember last year, I counted down the meetings because you only have ten more meetings until the next term. We have a total of eleven meetings in each term, and this is the first one. We don't stop for anything, do we?

When you hear concerns and issues from colleagues, students, and staff looking to you as a problem solver, listen for three things that bring them to you: logic, perception, and passion.

Logic: For many things, there exists some amount of structure, best practice guideline, operating protocol, or organization chart that provides a predictable solution or guiding document.

University.

Perception: Regardless of what is presented, communicated, or may follow logic, our experiences and expectations can shape what we hear and gauge as important next steps to solve a problem or address an issue.

In these cases, when, how, and where we collect information and communicate tend to balance how much we accept from logic and how much logic can shape the path forward.

Passion: Working with people that care deeply about scholarship, research, teaching and contributing to society locally and globally means we are all driven by a fire, a passion which is difficult to describe in words but is really the essence of why we likely all are at Clemson University- as an institution of higher learning- and why we are all in this room. We are compelled to make everything around us succeed, and excel- in contribution to humanity. “

- Awards and Recognition
  - Retiring Senators, Alternates, and Delegates
    - The retiring members were given certificates for their service by President Amy Lawton-Rauh
  - FRBOT Recognition
    - FRBOT Mefford was given an award for his service to the Senate and the faculty of Clemson University.
  - Alan Schaffer Faculty Senate Service Award
    - The 2018 Alan Schaffer Faculty Senate Service Award was given to Immediate Past President and *Faculty Manual* Editorial Consultant Mary Beth Kurz. President Amy Lawton-Rauh read remarks about Kurz as well as, a letter of support from Senator Joshua Summers.

6. Unfinished Business:  
a. None

7. Passing of the Gavel

President Amy Lawton-Rauh ends her term and passes the gavel to 2018-2019 Faculty Senate President Jan Holmevik.

President Holmevik gives Immediate Past President Amy Lawton-Rauh her awards of appreciation that includes a certificate, a Lead picture framed, a bobblehead, a gavel, and a bouquet of flowers. President Holmevik shares a few words about the great service that President Lawton-Rauh has done for the Faculty Senate.

**There was a motion by a senator to take a 10-minute break to allow for transition of the 2017-2018 Senate membership and the 2018-2019 Senate membership.**

**The 2018-2019 term was called to order at 3:55PM.**

Rationale for Change: *In our March Senate meeting, we approved changes to the tenure probationary period (Chapter IV C 3). Specifically, if a faculty member chooses to reduce their probationary period (previously referred to as "early tenure") and formally submits their materials in the TPR system, the faculty member is committing to the process. As with a penultimate year evaluation, the faculty member cannot be reconsidered for tenure if receiving a negative outcome. The faculty member also forfeits any remaining years of the probationary period. The proposed changes below complete the change approved in March.*

The piece of policy was called to question. The piece of policy passes.

b. Proposed Changes to Chapter IV-D (Non-reappointment of lecturers/senior lecturers)

Rationale for Change: *These changes are intended to clarify the process for not reappointing lecturers and senior lecturers. Specifically, any negative recommendations for reappointment by the TPR committee, department chair, or dean will result in the Provost rendering the final decision.*

This piece of policy was withdrawn and will be presented at the May meeting.

c. Bylaw Committee

There was a motion to charge a Bylaw committee in order to revise the bylaws of the Faculty Senate to start in August 2018 and to be chaired by Immediate Past President Amy Lawton-Rauh.

The committee passes.

d. Transition

- Introduction of New Officers
  - President Jan Holmevik introduced Vice President Danny Weathers and Secretary Matthew Macauley (absent) to the Senate.
- Introduction of Committee Chairs
  - President Jan Holmevik introduced the new committee chairs to the Senate.
    - Finance-Senator Neil Calkin
    - Policy-Senator John Whitcomb
    - Research-Senator Peter Laurence
    - Scholastic Policies-Senator Kristine Vernon
    - Welfare-Senator Peter Laurence
- Introduction of New Senators
  - President Jan Holmevik introduced the new senators to the Senate.
- New President's Report

"Dear Colleagues,

It is an honor to serve as your president for the 2018/2019 Clemson University Faculty Senate. As we now embark upon a new Senate year, this body is better positioned than ever to continue its critical and constructive role in the shared governance of the university. Thanks in large measure to the work of past presidents, Amy Lawton-Rauh, Mary-Beth Kurz, Jim McCubbin, Antonis Katsiyannis, and Kelly Smith, to mention those



It is my goal to carefully sustain and develop these relationships with both the University administration as well as the Board of Trustees, while at the same time remaining a strong and independent advocate for faculty interests—someone you can always count on to speak truth to power when that is required, and who will always represent your interests.

In the coming year my main focus will be on safeguarding our academic integrity and freedom. As faculty, we are in the “knowledge business.” It is our job to educate and train those who will be the stewards of tomorrow. Each and every one of us practice that all-important job every day in our classrooms for the promise that we can help build a better future for everyone through our work and that of our students who will one day take our place. As part of that commitment, it is also our duty to vigorously stand up for, and defend, the integrity of the values on which our profession is built on. As a Faculty, we share a responsibility to foster an environment that is founded on **honesty, trust, fairness, respect, responsibility** and **inclusiveness** of all regardless of race, gender, ethnicity, or religious belief. As your President, I pledge to work tirelessly to help ensure that you can continue to pursue these foundational academic values in your work.

Another priority this year will be an inquiry into the status and work conditions for women faculty at the University. I am working closely with Dr. Jennifer Ogle and the Women’s Commission to charge a special ad hoc Senate committee to look into three particular questions:

- 1) Tenure and promotion and the question of under-representation of women at the highest levels of the academic professions.
- 2) Concerns regarding salary disparity between male and female faculty members.
- 3) A look at the work climate for women especially in light of the recent focus brought on by the #metoo and #timesup movements.

If you would like to become involved with this important initiative, I encourage you to reach out to me or Jennifer Ogle in the next few weeks.

Before I conclude, I want to draw your attention to the important role that our standing Senate Committees play. In a very real way these committees are where the bulk of Senate work gets done. In the coming year we are restructuring the way these committees operate. The main organizational change going in to next year is that the Executive and Advisory Committee will be split in two, one Executive committee consisting of officers and committee chairs and one Advisory Committee consisting of the Executive Committee plus additional members including the representative to the board of trustees and lead senators. Our plan is to have Executive Committee meetings in the 2:30pm-4:30pm time slot on the first Tuesday of the Month, Full Senate meetings as usual on the second Tuesday, standing subcommittee meetings on the third Tuesday or Thursday, and Advisory Committee meetings as needed on the fourth Tuesday. With this new structure

Finally, I want to thank again all the new incoming members of the Senate. As Provost Jones said in the orientation meeting this morning, the service that you provide to Clemson University is invaluable. You did not have to do this, and yet you chose to step up and stand for election. I applaud you. Since 1956, shared governance has played a critical part in making sure faculty interests have been heard and included when decisions were made. Going forward, it is now your voice, as a representative for the faculty of your college, that will be heard in this important role. I hope you will use it often and profoundly over the next three years!

Thank you for your attention.”

9. Announcements:

a. **Spring Reception-** TODAY (Immediately following meeting) Location: Watt Lawn

b. **April EAC Meeting**

April 24, 2018 2:30PM

Location: TBD

c. **May Full Senate Meeting**

May 8, 2018 3PM

Location: ASC Room 118

13. Adjournment: President Jan Holmevik adjourned the meeting at 4:25 p.m.

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Jennifer Ogle, Secretary

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Destinee Wilson, Program Coordinator